



Athletic Field Permit Application

Applicant Name/Organization Name: _____

Address: _____ City/State/Zip: _____

Phone: _____ Email: _____

Is this rental for a **PRACTICE** or **GAME** or **TOURNAMENT**? (circle one)

Availability: (Varies by park) Mid April – October

Hunt Club Community Park – 8:00am – Dusk

Viking Park – 8:00am – Dusk (Fields w/ Lights until 10pm)

Betty Russell Community Park – 8:00am – Dusk

Baseball/Softball Fields:

Betty Russell Community Park

East Field – 50ft or 60ft Bases

West Field – 50ft or 60ft Bases

Viking Park

East Field – 60ft or 70ft Bases

OM(has lights) – 60ft or 70ft or 80ft Bases

Soccer Fields:

Viking Park

11v11 Regulation Size

9 v 9 Regulation Size

Hunt Club Community Park

West Field – 11v11 Regulation Size

Cricket Pitch at Viking Park

All reservations must be made at least two weeks in advance of rental date.

<u>Rentals Fees:</u> per hour	Resident	Resident w/ Lights	Non-Resident	Non-Resident w/ Lights
Baseball/Softball Fields	\$29	\$44	\$44	\$66
Soccer Fields	\$30	\$45	\$45	\$68
Cricket Pitch	\$25	N/A	\$38	N/A

Field: _____ Time (2hr max per date): _____

Date(s): _____

Drop off all paperwork and payments:

Viking Park Community Center, 4374 Old Grand Ave., Gurnee, IL 60031
 Payments can be made with cash, Visa, Mastercard, Discover, or check at time of submission.

Athletic Field Park Rules and Regulations

Alcohol: Alcohol is prohibited at all Park District fields and parks. No intoxicated person shall remain in or upon Park District property.

Animals: No horses or other animals, with the exception of dogs on leashes, are allowed in the parks.

Attendance: To ensure your guests' safety and due to parking limitations, maximum attendance is based on available sports fields.

Behavior: All activities must be conducted in an orderly manner. Foul or abusive language, attempted confrontation or physical confrontation are not permitted and will result in immediate expulsion from the facility/property. The renter listed on the contract is responsible for the behavior and language of themselves and all guests.

Clean up: Park District property and equipment must be restored to original condition.

Electricity: Electricity is not available at all park locations, although generators are allowed.

First Aid: For emergencies, contact emergency services at 911.

Games/Fireworks: To ensure the safety of park patrons, golf & horseshoes are prohibited. Fireworks, flying model airplanes, rockets, etc., are a safety hazard and are not allowed in any park or facility.

Grills: Personal gas or charcoal grills are prohibited.

No Smoking: In addition to the Illinois Smoke-free Act prohibiting smoking within buildings and within 15 feet of buildings entrances, windows, and ventilation systems, Gurnee Park District Ordinance prohibits use of any tobacco products on or within twenty-five feet of any Gurnee Park District playground, sports field, skate park, shelter, or structure.

Ordinance Code: All functions conducted on Park District property must be held in accordance with District ordinances, policies, and rules. The full ordinance is available at GurneeParkDistrict.com/Parks/Parks-Rules.

Parking: Vehicles are restricted to designated parking lots and are not allowed on grass areas. Vehicles are not allowed on sidewalks, paths, or brick walkways for any reason including during loading and unloading.

Payment: A non-refundable payment in full is required when submitting an Athletic Field application. Payment will only be refunded if the request cannot be accommodated.

Permits: All permits issued for your event must be carried at all times when using facilities and shown to Gurnee Park District employees, Gurnee Police Department, and any parties in conflict upon request.

Rental Boundaries: Boundaries are limited to the approved sports field. The park property is shared and open to the public.

Rental Rates: Rental rates and fees are subject to change.

Rental Time: Times vary depending on field availability due to GPD in-house leagues, programs, and organizational rentals. Clean up must be completed by dusk. All park areas close at dusk.

Restrooms: Restrooms must be shared with the public and are not available at all park locations.

Gurnee Park District – Facility Rentals Waiver, Release, Indemnity and Hold Harmless

I confirm that I have read, fully understand and will comply with all facility rules. I am responsible for the entire event and participants and must be present for setup, event, cleanup and all meetings prior the event date. I am the only person who can make changes to this event. I am aware my group is responsible for general clean up. I agree to abide by the rules set by the Gurnee Park District and agree to save and hold harmless, and reimburse the Gurnee Park District with respect to claims, suits, attorney fees, and any other expenses which may arise due to personal injury or property damage suffered or incurred in connection with or incident to the use of the park facilities by the undersigned. I agree that I will be responsible for the conduct of the group which has been granted the use of the above named facilities and shall conform to the official operating policies relating to buildings and properties as established by the Gurnee Park District. I further agree to reimburse the Gurnee Park District in full for the fee as agreed upon for the use of *Park District Property* in addition to any loss due to breakage, defacing of property, or other damage to the premises.

The undersigned agrees that he/she will be responsible to the Board of Commissioners of the Gurnee Park District for the use and care of Park District property. The renter further agrees that the activity will conform with that stated in the application and complies with Gurnee Park District [Soccer Goal Safety and Education Procedures](#) and [Ordinance Code](#).

Signature: _____	Date: _____
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Inclement Weather Resources:

Rainout Line: Stay up to date on all facility closures and program updates when inclement weather approaches. Call 847-268-2080 to access the Rainout Hot Line, or visit [Rainout Line Online](#).

Perry Weather: Hunt Club Park and Viking Park are equipped with a lighting prediction system. When lighting in the area is predicted, a 15-second warning horn will sound. All patrons should use common sense when they hear and/or observe lightning in the area and proceed into a safe location. For more information, please visit [perryweather.com](#).

For Office Use Only:

Permit Approved By: _____	Household Number: _____
Entered into RecTrac: _____	Permit Number: _____
Work Order: _____	Total Due: _____
Proof of Residency: _____	Payment Dates: _____
Certificate of Insurance: _____	_____