

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
November 18, 2025

Board President Crews called the regular meeting to order at 7:00pm, led the Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Chrissie Popper, Aaron Dalzot, Liz Nelson (via conference phone) and Sarah Beckmann. Commissioners Absent: None. Also present: Mike Szpylman, Executive Director; Melissa Marsh, Director of Recreation; Kraig Owens, Director of Parks and Planning; Sumitra Potharazu, Director of Business Services; Diane DeLorenzo, Aquatic Facility Manager; Jason Clevelle, Fitness Operations Supervisor and Robert May, Aquatics Supervisor.

A motion was made by Popper to approve Liz Nelson to attend the meeting via phone. The motion was seconded by Dalzot. Roll call vote taken. Ayes: Crews, Popper, Dalzot and Beckmann. Nays: none. Absent: None. Motion carried.

A motion was made by Popper to approve the minutes of the regular meeting held on October 21, 2025 as amended to include Aaron Dalzot's arrival time. The motion was seconded by Nelson. Roll call vote taken. Ayes: Dalzot, Beckmann, Nelson, Popper and Crews. Nays: None. Absent: None. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,441,810.82 presented on November 18, 2025, was made by Popper and was seconded by Nelson. Roll call vote taken. Ayes: Nelson, Dalzot, Beckmann, Popper and Crews. Nays: None. Absent: None. Motion carried.

The financial report and treasurer's report were reviewed.

The Board President opened the floor to visitors; there were no comments provided.

Department Directors reviewed their written reports with the Board.

Director of Parks and Planning Kraig Owens reviewed the parks report. The Playground construction progress at Hunt Club Park is on track. The water service construction at the Hunt Club Maintenance Facility has been completed. The Village of Gurnee Fire Department has completed their staff training on the Markus property. The team is scheduled to demolish all standing structures starting on December 1<sup>st</sup>. Additionally, the Vicki Paddock Park Pathway project is nearing completion.

Director of Recreation Melissa Marsh reviewed the recreation report. Diane DeLorenzo and Robert May presented the 2025 HCPAC Annual Report from the 2025 season.

Director of Business Services Sumitra Potharazu reviewed the business report. Sumitra shared that the four bank RFPs that we received are currently in review.

Director of Marketing and Community Relations Jennifer Gilbert was absent. Executive Director Mike Szpylman offered to answer any questions on her behalf. President Crews inquired about the Park District Sponsorship Program. Mike shared that Deanna Angelini Johann, Marketing & Public

Relations Manager, is currently working to improve the program and additional information may be available as soon as the next Board Meeting.

Executive Director Mike Szpylman reviewed his report. Mike shared that planning is underway for the Celebration of the 250<sup>th</sup> Year Anniversary of the United States of America's Independence.

#### ACTION ITEMS

A motion to approve Levy Ordinance #25/26-2 was made by Popper and seconded by Dalzot. Roll call vote taken. Ayes: Nelson, Dalzot, Beckmann, Popper and Crews. Nays: None. Absent: None. Motion carried.

A motion to approve Gurnee Park District Categories of Services was made by Popper and seconded by Beckmann. Roll call vote taken. Ayes: Nelson, Dalzot, Beckmann, Popper and Crews. Nays: None. Absent: None. Motion carried.

A motion to approve Gurnee Park District's myFitApp Privacy Policy was made by Popper and seconded by Beckmann. Roll call vote taken. Ayes: Nelson, Dalzot, Beckmann, Popper and Crews. Nays: None. Absent: None. Motion carried.

A motion to approve the Ten Hotel and Residences Park Donation Agreement Amendment was made by Popper and seconded by Dalzot. Roll call vote taken. Ayes: Nelson, Dalzot, Beckmann, Popper and Crews. Nays: None. Absent: None. Motion carried.

A motion to approve the Equipment Purchase for FitNation was made by Popper and seconded by Dalzot. Roll call vote taken. Ayes: Nelson, Dalzot, Beckmann, Popper and Crews. Nays: None. Absent: None. Motion carried.

A motion to Appoint an Authorized IMRF Agent was made by Popper and seconded by Beckmann. Roll call vote taken. Ayes: Nelson, Dalzot, Beckmann, Popper and Crews. Nays: None. Absent: None. Motion carried.

A motion to Appoint Delegates for the IAPD/IPRA Conference was made by Popper and seconded by Beckmann. Roll call vote taken. Ayes: Nelson, Dalzot, Beckmann, Popper and Crews. Nays: None. Absent: None. Motion carried.

A motion to adjourn was made by Popper and seconded by Beckmann. On voice vote, all voted aye. The meeting adjourned at 8:26pm.

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Gerry Crews, President

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Aaron Dalzot, Secretary