

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
July 16, 2024

Vice President Paddock called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Chrissie Popper, Vicki Paddock, and Gerry Crews. Aaron Dalzot entered the meeting at 7:14pm. Commissioners absent: Jim Goshorn. Also present: Susie Kuruvilla, Executive Director, Sue McDougle, Interim Director of Recreation; Kraig Owens, Director of Parks; Mike Szpylman, Director of Business Services and Jennifer Gilbert, Director of Marketing and Community Relations.

A motion was made by Crews to approve the minutes of the regular meeting of June 18, 2024. The motion was seconded by Popper. Roll call vote taken. Ayes: Paddock, Popper, and Crews. Nays: none. Absent: Goshorn and Dalzot. Motion carried.

A motion was made by Popper to approve minutes of the executive session meeting of June 18, 2024. The motion was seconded by Crews. Roll call vote taken. Ayes: Paddock, Popper and Crews. Nays: none. Absent: Goshorn and Dalzot. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,524,302.32 presented on July 16, 2024, was made by Popper and was seconded by Crews. Roll call vote taken. Ayes: Paddock, Popper and Crews. Nays: none. Absent: Goshorn and Dalzot. Motion carried.

The financial report and treasurer's report were reviewed.

The Vice President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks and Planning, Kraig Owens reviewed the parks report. Owens indicated that teams had been cleaning up after an extensive series of storms occurred on the evening before the meeting.

Interim Director of Recreation Sue McDougle reviewed the recreation report. McDougle discussed how campers had weathered the inclement weather and heat and shared how camp staff keep campers engaged during the day.

Director of Business Services Mike Szpylman reviewed the business services report.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. Gilbert introduced the mid-summer intern, Maddie Wichlin.

Executive Director's report. Kuruvilla mentioned that two meetings have been scheduled for the local efficiency committee meetings to prepare the report.

#### ACTION ITEMS

A motion was made by Popper to approve the lowest responsible base bid and approved alternate from Maneval Construction Company, Inc. for FitNation Parking lot resurfacing project at a cost of \$347,199.00 and seconded by Dalzot. Roll call vote taken. Ayes: Paddock, Dalzot, Popper and Crews. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Crews to approve the lowest responsible bid from Landmark Contractors, Inc., Huntley, IL for the construction of sidewalk at the Hunt Club Preschool Playground at a cost of \$65,725 and seconded by Popper. Roll call vote taken. Ayes: Paddock, Dalzot, Popper and Crews. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Dalzot to approve the purchase of materials and installation services from Garland, DBS through OMNIA for Viking Community Center roofing project at a cost of \$52,355 and seconded by Popper. Roll call vote taken. Ayes: Paddock, Dalzot, Popper and Crews. Nays: none. Absent: Goshorn. Motion passed.

A motion to adjourn was made by Crews and seconded by Popper. On voice vote, all voted aye. The meeting adjourned at 7:26 pm.

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James G. Goshorn, President

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Aaron Dalzot, Secretary