

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
December 17, 2024

President Goshorn called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Aaron Dalzot, Vicki Paddock, Chrissie Popper and Jim Goshorn. Commissioners Absent: none. Also present: Susie Kuruvilla, Executive Director; Melissa Marsh, Director of Recreation; Kraig Owens, Director of Parks; Mike Szpylman, Director of Business Services; and Jennifer Gilbert, Director of Marketing and Community Relations.

A motion was made by Popper to approve the minutes of the regular meeting of November 19, 2024. The motion was seconded by Paddock. Roll call vote taken. Ayes: Crews, Dalzot, Paddock, Popper and Goshorn. Nays: none. Motion carried.

A motion was made by Popper to approve the minutes of the Executive session meeting of November 19, 2024. The motion was seconded by Dalzot. Roll call vote taken. Ayes: Crews, Dalzot, Paddock, Popper and Goshorn. Nays: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$2,262,632.10 presented on December 17, 2024, was made by Popper and was seconded by Crews. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, Popper and Goshorn. Nays: none. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks Kraig Owens reviewed the parks report.

Director of Recreation Melissa Marsh reviewed the recreation report.

Director of Business Services Mike Szpylman reviewed the business services report.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report.

Executive Director Susie Kuruvilla reviewed her report.

#### ACTION ITEMS

A motion was made by Paddock to approve the tax levy abatement ordinance #24/25-4 and seconded by Popper. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, Popper and Goshorn. Nays: none. Motion passed.

A motion was made by Crews to approve tax levy abatement ordinance #24/25-5 and was seconded by Paddock. Roll call vote taken. Ayes: Paddock, Dalzot, Crews, Popper and Goshorn. Nays: none. Motion passed.

A motion was made by Dalzot to approve changes to the Personnel Policy Manual and was seconded by Paddock. Roll call vote taken. Ayes: Paddock, Crews, Dalzot, Popper and Goshorn. Nays: none. Motion passed.

A motion was made by Popper to approve the hiring process for a new Executive Director for Gurnee Park District to include only internal candidates and was seconded by Paddock. Roll call vote taken. Ayes: Paddock, Crews, Popper and Goshorn. Nays: Dalzot. Motion passed.

A motion to adjourn was made by Goshorn and seconded by Popper. On voice vote, all voted aye. The meeting adjourned at 7:34pm to go into Executive Session.

A motion was made by Goshorn to enter executive session at 7:41 pm to discuss:

- A. The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. 5 ILCS 120/2 (Sect. 2 (c) (1))

Motion seconded by Popper. Roll call vote taken. Ayes: Goshorn, Paddock, Dalzot, Crews and Popper. Nays: none. Absent: None. Motion carried.

A motion was made by Crews to return to open session at 8:31 pm. Motion seconded by Paddock. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Paddock and seconded by Popper. On voice vote, all voted aye. The meeting adjourned at 8:31 pm.

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James G. Goshorn, President

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Aaron Dalzot, Secretary