

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
January 16, 2024

President Goshorn called the regular meeting to order at 7:02pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Aaron Dalzot, Vicki Paddock, Chrissie Popper and Jim Goshorn. Commissioners Absent: none. Also present: Susie Kuruvilla, Executive Director; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks; Mike Szpylman, Director of Business Services; and Jennifer Gilbert, Director of Marketing and Community Relations, Majeeda Purnell, Human Resources Manager and Jenny Sancha, Human Resources Specialist.

A motion was made by Popper to approve the minutes of the regular meeting of December 19, 2023. The motion was seconded by Crews. Roll call vote taken. Ayes: Crews, Dalzot, Paddock, Popper and Goshorn. Nays: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,030,717.53 presented on January 16, 2024, was made by Crews and was seconded by Popper. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, Popper and Goshorn. Nays: none. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no visitors present.

The IPAD/IPRA Community Service Award Presentation was moved to next month's board meeting.

Department Directors reviewed their written reports with the Board.

Majeeda Purnell, introduced Jenny Sancha, the newly hired Human Resources Specialist. Sancha majored in Marketing and Spanish at Carthage College and has had several years of human resources experience.

Director of Parks Kraig Owens reviewed the parks report. Owens recognized his team for their efforts to respond to the snow, ice and power issues caused by a winter storm Friday, January 12, 2024.

Director of Recreation Mike Wick reviewed the recreation report. The Board recognized the team for a successful and fun Frosty Fest event.

Director of Business Services Mike Szpylman reviewed the business services report.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. She reported that the department was able to be more efficient with closure communications due to their recently issued laptop equipment.

Executive Director Susie Kuruvilla reviewed her report. She provided updates on the Comprehensive Plan and CAPRA processes. She indicated that one or two special meetings might be called in March to complete the planning process.

ACTION ITEMS

A motion was made by Dalzot to approve the Park District Policy Manual as presented and seconded by Popper. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, Popper and Goshorn. Nays: none. Motion passed.

A motion to adjourn was made by Crews and seconded by Paddock. On voice vote, all voted aye. The meeting adjourned at 7:35pm.

James G. Goshorn, President

Aaron Dalzot, Secretary