

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
November 15, 2022

President Goshorn called the regular meeting to order at 7:01pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Michelle Klemz, Gerry Crews, Aaron Dalzot, Vicki Paddock, and Jim Goshorn. Commissioners Absent: none. Also present: Susie Kuruvilla, Executive Director; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks; Mike Szpylman, Director of Business Services; and Jennifer Gilbert, Director of Marketing and Community Relations.

The truth-in-taxation hearing was called by President Goshorn. He read the following statement. Notice of the hearing was published in the Daily Herald on November 3, 2022. The proposed tax levy for 2022 is \$6,703,053, an 8.5% increase from the 2021 tax extension. The levy for the corporate and special purpose funds is estimated at \$5,583,135, which is 9.46% higher than the previous year. The total estimated debt service levy is \$1,119,918. Since the total increase in estimated tax levy including debt service is estimated to be higher than 5%, a truth-in-taxation hearing is being held at this time. The proposed 2022 tax levy is based on an estimate of \$1,326,362,113 Equalized Assessed Valuation, which is an 8.5% increase from the 2021 EAV. The new construction amount is estimated to be \$42,785,875. The consumer price index is over 5% and is capped at 5% as part of tax cap.

The percentage increase in the tax extension amount is an estimate at this time and it is only due to the increase in EAV mainly as a result of new construction in our community as well as CPI.

The estimated tax rate for 2022 is .505, which is the same as the 2021 tax rate.

No public comments were made and the hearing was adjourned.

A motion was made by Klemz to approve the minutes of the regular meeting of October 18, 2022. The motion was seconded by Paddock. Roll call vote taken. Ayes: Crews, Dalzot, Klemz, Paddock, and Goshorn. Nays: none. Absent: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$912,386.27 presented on November 15, 2022, was made by Gerry Crews and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Crews, Paddock, Dalzot, and Goshorn. Nays: none. Absent: none. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks Kraig Owens reviewed the parks report. North Shore Lighting has almost completed the retro-fit LED lighting at the Viking Park Ball Fields. They will come back in spring to optimize lighting location. Perks in the Park were held during soccer events and at the aquatic center and have received constructive feedback. Actionable items include adding more AED spots

out on fields and increased open swim times. Klemz suggested that additional bleachers be added at soccer fields (3 tier). Crews inquired about vehicle purchase practices. Owens responded with 10 year/100k miles for most vehicles.

Director of Recreation Mike Wick reviewed the recreation report. Mike Wick introduced Thomas Baker as the new full-time Rental Coordinator. Goshorn recognized the positive numbers at Fitnation and the new cardio equipments. Sabrina Hinkins and Sue McDougle presented their 2022 Summer Camp report. Campers were safe and happy. The Board thanked staff for an exceptional summer.

Director of Business Services Mike Szpylman reviewed the business services report. Szpylman indicated that the 5 year financial plan, is a good way to see how the Park District is performing. Goshorn asked about district health insurance HRAs. Szpylman explained how the accounts work.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. Gilbert indicated that the website is under review at this point to develop an RFP that will provide the directives for the website overhaul.

Executive Director Susie Kuruvilla reviewed her report. Kuruvilla discussed major projects and accomplishments in progress including updating policy manuals, CAPRA and Distinguished Accreditation among other projects.

#### ACTION ITEMS

A motion was made by Dalzot to approve the annual tax levy ordinance #22/23-2 and seconded by Klemz. Roll call vote taken. Ayes: Crews, Paddock, Klemz, Dalzot, and Goshorn. Nays: none. Absent. none. Motion passed.

Director Mike Szpylman introduced Aaron Gold from Speer Financial and he explained the bond sale. The District went out to bid and received 7 bids. The lowest interest rate is 3.57% from the Republic Bank of Chicago. The bond proceeds is used to fund prior debt obligations and capital projects. A motion was made by Crews to approve Republic Bank of Chicago to issue the bonds at an interest rate of 3.57% and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Dalzot, Klemz, Crews, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Crews to approve Ordinance #22/23-3 for the issuance of \$968,955 in general obligation limited park bonds series 2022 of the Gurnee Park District and for the levy of a direct annual tax to pay the principal and interest of said bonds and was seconded by Klemz. Roll call vote taken. Ayes: Paddock, Klemz, Crews, Dalzot, and Goshorn. Nays: none. Absent. none. Motion passed.

A motion was made by Klemz to approve Categories of Services as presented and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Dalzot, Paddock, Klemz, Crews, and Goshorn. Nays: none. Absent. none. Motion passed.

A motion was made by Crews to approve the purchase of two Ford F-350 4x2 dump trucks from Landmark Ford, Springfield, IL through the IL State bid at a net cost of \$95,410 and was seconded by Paddock. Roll call vote taken. Ayes: Dalzot, Paddock, Klemz, Crews, and Goshorn. Nays: none. Absent. none. Motion passed.

A motion was made by Klemz to approve the lowest responsible bid from Stuckey Construction Company, Waukegan, IL for the replacement of filter media at Hunt Club Aquatic Center at a cost of \$29,400. and was seconded by Paddock. Roll call vote taken. Ayes: Dalzot, Paddock, Klemz, Crews, and Goshorn. Nays: none. Absent. none. Motion passed.

A motion was made by Crews to appoint Susie Kuruvilla as delegate for the IAPD annual business meeting on January 28, 2022 and Michelle Klemz as the alternate delegate. and was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Dalzot, Paddock, Klemz, Crews, and Goshorn. Nays: none. Absent. none. Motion passed.

A motion was made by Klemz to enter executive session at 8:25pm to discuss:

- A. the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. 5ILCS 120/2 (c) (1)
- B. Collective negotiating matters between public employers and their employees or representatives, Or deliberations concerning salary schedules for one or more classes of employees.5ILCS 120/2(c) (2)

Motion seconded by Crews. Roll call vote taken. Ayes: Paddock, Crews, Dalzot, Klemz and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Klemz to return to open session at 9:15pm. Motion seconded by Dalzot. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Crews and seconded by Dalzot. On voice vote, all voted aye. The meeting adjourned at 9:16 pm.

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James G. Goshorn, President

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Michelle Klemz, Secretary