

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
May 17, 2022

President Goshorn called the regular meeting to order at 6:15pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Gerry Crews, Michelle Klemz Vicki Paddock, and Jim Goshorn. Commissioners absent: Aaron Dalzot. Also present: Melissa Greenthal, Operations Analyst.

A motion was made by Gerry Crews to enter executive session at 6:16pm to discuss:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. - Sect. 2 (c) (1)

Motion seconded by Michelle Klemz Roll call vote taken. Ayes: Paddock, Klemz, Crews, and Goshorn. Nays: none. Absent: Dalzot. Motion carried.

A motion was made by Gerry Crews to adjourn at 6:53pm. Motion seconded by Vicki Paddock. On voice vote, all voted aye and the Board returned to open session.

A public hearing on the fiscal year 2022/2023 budget and appropriation was called to order by President Goshorn at 7:03 p.m. President Goshorn stated that the Budget & Appropriation Ordinance was prepared in tentative form and posted at Viking Park Community Center, Hunt Club Park Community Center and on the Park District website for the last thirty days. No changes have been made to the ordinance since it was posted in tentative form. A notice was published in the Daily Herald on May 6, 2022 regarding the hearing today. The total appropriation for all funds is \$17,918,078. President Goshorn opened the floor for public comment. There were no comments from the audience. Gerry Crews made a motion to adjourn the hearing and Michelle Klemz seconded. On voice vote, all voted aye. The hearing adjourned at 7:05 p.m. and the regular meeting resumed. Commissioners present: Michelle Klemz, Vicki Paddock, Gerry Crews and Jim Goshorn. Commissioners Absent: Dalzot.

A motion was made by Gerry Crews to approve the minutes of the regular meeting of April 19, 2022. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, and Goshorn. Nays: none. Absent Dalzot. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$768,219.12 presented on May 17, 2022, was made by Vicki Paddock and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Paddock, Crews, and Goshorn. Nays: none. Absent: Dalzot. Motion carried.

The financial report and treasurer's report were reviewed. Executive Director Kuruvilla noted the revenue is projected at 96% met for fiscal year 2021/2022.

The President opened the floor to visitors; there were no visitors present.

Department Directors reviewed their written reports with the Board.

Director of Parks Kraig Owens reviewed the parks report. The park district is taking part of the Comed Incentive Program to change lights to LED and become more energy efficient. Comed is providing \$134,000 in incentives with yearly savings of an estimated \$27,000. Director Owens presented the playground plans for Prairie Oaks Silo, Prairie Oaks Shagbark, and Kings Park.

Commissioner Aaron Dalzot entered the meeting at 7:21pm.

Director of Recreation Mike Wick reviewed the recreation report. Camp revenue is anticipated at 93% for the 2022 summer. Aquatic season passes is currently at 2,265 with 30% being new pass holders. Preschool graduations are occurring the week of May 16th.

Director of Business Services Mike Szpylman reviewed the business services report.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. Aquatic pass sales are at 80% of the goal. Daily Aquatic pass sales will begin when the pool opens memorial day weekend. Commissioner Crews commented on the great job of sponsorships for Gurnee Days nearly meeting the \$30,000 goal. The summer concert series has not been completed sponsored at this time.

Executive Director Susie Kuruvilla reviewed her report. The 2021/2022 annual goals were reviewed by the board.

ACTION ITEMS

A motion was made by Gerry Crews to approve the Budget & Appropriation Ordinance #22/23-1 and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Klemz, Dalzot, Crews, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Vicki Paddock to approve the annual Gurnee Park District fiscal calendar for fiscal year 2022/2023 and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, Klemz, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Gerry Crews to approve the developer donation agreement with A.R Building Company for Milwaukee Avenue Apartments as presented and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Klemz, Dalzot, Paddock, and Goshorn. Nays: none. Absent. None.. Motion passed.

A motion was made by Vicki Paddock to approve purchase of playground equipment for Prairie Oaks Silo from BCI Burke in coordination with Play Illinois at a cost of \$39,902.00 and was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Klemz, Dalzot, Paddock, and Goshorn. Nays: none. Absent. None.. Motion passed.

A motion was made by Gerry Crews to approve purchase of playground equipment for Prairie Oaks Shagbark from Little Tikes in coordination with PlayPower LY Farmington at a cost of \$50,000.00 and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Klemz, Dalzot, Paddock, and Goshorn. Nays: none. Absent. None.. Motion passed.

A motion was made by Vicki Paddock to approve purchase of playground equipment for Kings Park from Little Tikes in coordination with PlayPower LY Farmington at a cost of \$100,000.00 Michelle

Klemz. Roll call vote taken. Ayes: Crews, Klemz, Dalzot, Paddock, and Goshorn. Nays: none. Absent. None.. Motion passed.

A motion was made by Michelle Klemz to approve the annual goals for FY 22/23 as presented and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, Klemz, and Goshorn. Nays: none. Absent. None. Motion passed.

Election of officers was conducted:

A motion was made by Vicki Paddock to elect Jim Goshorn as President for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Paddock, Klemz, Dalzot, Crews, and Goshorn. Nays: none. Absent: None. Motion passed and Jim Goshorn was elected as President.

A motion was made by Gerry Crews to elect Vicki Paddock as Vice President for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Dalzot, and Goshorn. Nays: none. Absent: None. Motion passed and Vicki Paddock was elected as Vice President.

A motion was made by Vicki Paddock to elect Michelle Klemz as Secretary for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Crews, Paddock, Dalzot, Klemz, and Goshorn. Nays: none. Absent: None. Motion passed and Michelle Klemz was elected Board Secretary.

A motion to appoint Mike Szpylman as treasurer was made by Michelle Klemz and seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Dalzot, Paddock, Crews, and Goshorn. Nays: none. Absent: None. Motion passed.

A motion to appoint Ancel Glink as Park District attorneys were made by Vicki Paddock and seconded by Michelle Klemz. Roll call vote taken. Ayes: Dalzot, Paddock, Klemz, Crews, and Goshorn. Nays: none. Absent: None. Motion passed.

A motion was made by Michelle Klemz to approve the annual Park Board meeting schedule as presented. Motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Klemz, Crews, Dalzot, and Goshorn. Nays: none. Absent: None. Motion passed.

OTHER BUSINESS

Executive Director Kuruvilla discussed the NRPA Conference in Phoenix, Arizona on September 20-22, 2022 to gain interest from the board on who will attend.

A motion was made by Gerry Crews to enter executive session at 7:42pm to discuss:

- The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. - Sect. 2 (c) (1)

Motion seconded by Michelle Klemz Roll call vote taken. Ayes: Paddock, Dalzot, Klemz, Crews, and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to return to open session at 8:10pm. Motion seconded by Gerry Crews. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Michelle Klemz and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 8:10 pm.

James G. Goshorn, President

Michelle Klemz, Secretary