

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
February 15, 2022

Vice President Paddock called the regular meeting to order at 7:00pm. The Vice President led the Pledge of Allegiance and asked for roll call. Commissioners present: Michelle Klemz, Vicki Paddock, Aaron Dalzot, and Gerry Crews. Commissioners absent: Jim Goshorn. Also present: Susie Kuruvilla, Executive Director; Mike Szpylman, Director of Business Services; Mike Wick, Director of Recreation; Kraig Owens, Director of Parks and Planning; Jennifer Gilbert, Director of Marketing and Community Relations; and Melissa Greenthal, Operations Analyst.

A motion was made by Michelle Klemz to approve the minutes of the regular meeting of January 18, 2022. The motion was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Dalzot, Crews, Klemz, and Paddock. Nays: none. Absent: Goshorn. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$491,249.99 presented on January 18, 2022, was made by Gerry Crews and was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Crews, Dalzot, and Paddock. Nays: none. Absent: Goshorn. Motion carried.

The financial report and treasurer's report were reviewed.

Director of Parks Kraig Owens reviewed the parks report. Commissioner Paddock asked if the lack of snow has allowed other items to get done. Director Owens said a lot of smaller projects are getting completed thanks to the lack of snow removal needed.

Director of Recreation Mike Wick reviewed the recreation report. Camp numbers continue to grow with 1100 individuals and over 300 households registered primarily online. Commissioner Klemz commented on the lower CARE enrollment. Director Wick indicated the changing needs of programs.

Director Mike Szpylman reviewed the Business Services report. Director Szpylman recommends the continued use of Lauterbach and Amen; a letter of recommendation and renewal is coming to the board in the next few months.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report.

Executive Director Susie Kuruvilla reviewed her report. Commissioner Paddock asked if there are any details for Gurnee Days. Executive Director Kuruvilla indicated Gurnee Days is August 5-6, 2022 and will be similar to the format last year. More family engagement activities will be added to this year's Gurnee Days. An update of the annual goals was provided for the current fiscal year and next fiscal years goals are in progress for approval in April 2022. A survey was conducted of full time and year round part time in November 2021 with a 46% response rate. In general there was a good satisfaction rate. Some areas for improvement were echoed from the Summer Employee Survey and included communication, training, and recognition. The team is in the process of going through ideas from our leadership team to assist in determining goals around the themes to be addressed from the employee survey. The Legislative Breakfast is virtual

this year again hosted by Northbrook Park District. The Legislative Conference is March 8 and 9th; four individuals are attending this year on behalf of Gurnee Park District.

ACTION ITEMS

A motion was made by Michelle Klemz to approve the agreement with Gurnee Youth Baseball for the use of baseball fields at O'Plaine Park as presented and was seconded by Gerry Crews. Roll call vote taken. Ayes: Paddock, Klemz, Dalzot, and Crews. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Gerry Crews to approve the agreement with Gurnee Youth Baseball for the maintenance of American Legion Fields and was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Paddock, Dalzot, Klemz, and Crews. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Michelle Klemz to approve the cooperative field use agreement with Warren Blue Devil Travel Baseball Club as presented and was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Dalzot, Paddock, Klemz, and Crews. Nays: none. Absent: Goshorn. Motion passed.

A motion was made by Gerry Crews to approve the lowest responsible bid from IPS Water Slides, INC for \$27,500 to resurface slides at the Hunt Club Park Aquatic Center and was seconded by Aaron Dalzot. Roll call vote taken. Ayes: Dalzot, Paddock, Klemz, and Crews. Nays: none. Absent: Goshorn. Motion passed.

OTHER BUSINESS

The mask mandate is lifted as of February 28, 2022; the park district stance is that masks will be optional for individuals at our facilities.

A motion was made by Michelle Klemz to enter executive session at 7:46pm to discuss:

- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. (5ILCS 120/2 (c)(1))
- Semi Annual Review of Executive Session Minutes - Sec. 5 ILCS 120/2 (c) (21)

Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Paddock, Crew, Dalzot, and Klemz. Nays: none. Absent: Goshorn. Motion carried.

A motion was made by Gerry Crews to return to open session at 8:06pm. Motion seconded by Michelle Klemz. On voice vote, all voted aye and the Board returned to open session.

A motion was made by Michelle Klemz to release executive session minutes dated August 17, 2021 as recommended by staff. Motion seconded by Aaron Dalzot. Roll call vote taken. Ayes: Crews, Klemz, Paddock, and Dalzot. Nays: none. Absent: Goshorn. Motion carried.

A motion to adjourn was made by Gerry Crews and seconded by Aaron Dalzot. On voice vote, all voted aye. The meeting adjourned at 8:06pm.

James G. Goshorn, President

Michelle Klemz, Secretary