

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
August 18, 2023

President Goshorn called the regular meeting to order at 7:00pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Chrissie Popper, Aaron Dalzot, Vicki Paddock, Gerry Crews and Jim Goshorn. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Kraig Owens, Director of Parks and Planning; Mike Szpylman, Director of Business Services; and Mike Wick, Director of Recreation.

A motion was made by Paddock to approve the minutes of the regular meeting of July 18, 2023. The motion was seconded by Popper. Roll call vote taken. Ayes: Dalzot, Popper, Paddock, Crews and Goshorn. Nays: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$894,470.65 presented on August 15, 2023, was made by Crews and was seconded by Paddock. Roll call vote taken. Ayes: Popper, Paddock, Dalzot, Crews and Goshorn. Nays: none. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitors; there were no visitors present.

Jamie Wilkey from Lauterbach & Amen, LLP was present for the meeting and presented the Executive Summary to the Board of commissioners. Director Szpylman commented that the audit reflects both the success of the 22/23 fiscal year and the overall financial strength of the district.

Department Directors reviewed their written reports with the Board.

Director of Parks Kraig Owens reviewed the parks report. Director Owens made a point to recognize his team for their efforts keeping parks and facilities in great shape this summer. The Board recognized the team for their hard work and positive demeanor during the entire Gurnee Days festival.

Director of Recreation Mike Wick reviewed his report. Camp was very successful and has concluded. Fall soccer numbers are higher than fall 2022. He indicated that it was an overall great summer.

Director of Business Services Mike Szpylman reviewed the business services report. Szpylman reviewed a few areas of the audit.

Director Jennifer Gilbert was absent. Executive Director Kuruvilla reviewed the Marketing and Community Relations report. Kuruvilla recognized the team for their efforts to create the "Imagination Lounge" to launch the Comprehensive Plan process, "The Future of Fun".

Executive Director Susie Kuruvilla reviewed her report. Kuruvilla reported that the Gurnee Days float was chosen as the best overall. She recognized the efforts of the summer interns and the parks team for creating and building the float. She also provided an update on the Comprehensive Plan process reporting that public, staff and stakeholder meetings were scheduled and would be conducted in September.

ACTION ITEMS

A motion was made by Popper to approve the Fiscal Year 22/23 Audit as presented. Motion seconded by Paddock. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none.

A motion was made by Crews to approve the fund transfer of \$345,000.00 from the Corporate Fund and \$330,000 from the Recreation Fund to the Capital Replacement/Development Fund. Motion seconded by Paddock. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none.

A motion was made by Paddock to approve resolution #23/24-3 authorizing the purchase of property adjacent to Viking West. Motion seconded by Popper. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none.

A motion was made by Popper to approve the purchase of two eight stack strength apparatus for FitNation from Matrix Fitness through Omina Partners purchasing group at a cost of \$31,630. Motion seconded by Paddock. Ayes: Paddock, Dalzot, Popper, Crews and Goshorn. Nays: none.

A motion was made by Paddock to enter executive session at 8:19 pm to discuss:

- Semi Annual Review of Executive Session Minutes- Sec. 5 ILCS 120/2 (c) (21)
5ILCS 120/2(c)(11)
- Meetings held to discuss litigation when an action against, affecting, or on behalf of the particular body has been filed and is pending in a court or administrative tribunal, or when the public body finds that such an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.

Motion seconded by Crews Roll call vote taken. Ayes: Paddock, Klemz, Crews, Dalzot and Goshorn. Nays: none. Motion carried.

A motion was made by Paddock to return to open session at 8:25pm. Motion seconded by Crews. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Paddock and seconded by Crews. On voice vote, all voted aye. The meeting adjourned at 8:26 pm.

James G. Goshorn, President

Aaron Dalzot, Secretary