

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
December 18, 2018

President Goshorn called the regular meeting to order at 7:00 pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Vicki Paddock, Michelle Klemz, Gerry Crews, Libby Baker and Jim Goshorn. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Director of Parks and Planning; Mike Wick, Director of Recreation; Mike Szpylman, Director of Business Services; Jennifer Gilbert, Director of Marketing and Community Relations; and Melissa Greenthal, Operations Analyst.

A motion was made by Libby Baker to approve the minutes of the regular meeting of November 20, 2018. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Baker, Klemz, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,925,777.80 presented on December 18, 2018, was made by Gerry Crews and was seconded by Michelle Klemz. Commissioner Crews asked why the total bills and payouts was higher than the previous month. Director Szpylman indicated that it includes a large payout and also bond payments. Roll call vote taken. Ayes: Baker, Klemz, Paddock, Crews, and Goshorn. Nays: none. Absent: none. Motion carried.

The financial report and treasurer's report were reviewed. Commissioner Klemz asked about the towel expenses, Director Szpylman indicated the towels go through wear and tear from regular use. Commissioner Crews asked about the payout for salt. Director Reinhard mentioned that he purchases salt early in the season before the prices increase.

Department Directors reviewed their written reports with the Board.

Director of Parks and Planning Jeff Reinhard presented his report. The ice rinks are set up and full of water. Westgate, Shaw and University Park updates are nearly completed. Westgate Park required additional drainage. Commissioner Baker asked if anyone had heard that some residents are concerned about the height of the new playground deck at Westgate Park. Commissioner Goshorn noticed the leveling of the Pickleball court at O'Plaine is approximately ¼ inch lower than the rest of the court. Director Reinhard said this will be fixed with leveler and the color coating in the spring.

Director of Recreation Mike Wick reviewed the recreation report. Commissioner Baker asked if there has been an increase in fitness memberships with the closing of Lindenhurst Health and Fitness. Executive Director Kuruvilla indicated there have been about 100 individuals come from Lindenhurst so far with more anticipated. Several instructors from Lindenhurst Health and Fitness have been hired to offer classes at FitNation. Commissioner Crews asked who is running the Pickleball tournament. Executive Director Kuruvilla stated Ron Dorsey is in charge of the tournament with a contractor.

Director of Business Services Mike Szpylman reviewed his report. The business team is in the early stages of department meetings for the 2019-2020 budget.

Director of Marketing and Community Relations Jennifer Gilbert reviewed her report. Director Gilbert discussed the changes in the winter brochure including the decrease in size but not

content. The organization of the winter brochure was broken down by age group and genre. In addition, the online pdf is clickable to provide more direct access to registration.

Executive Director Susie Kuruvilla reviewed her report. The six-month annual goal update was provided to the board for their review. Frosty Fest is on January 12th at Bittersweet. The village of Gurnee and park district split the expenses of Frosty Fest 50/50.

## ACTION ITEMS

A motion was made by Michelle Klemz to approve Ordinance #18/19-5 abating taxes for the year 2018 to pay debt service on the \$6 million general obligation bonds series 2001 (alternate revenue source) issued to finance construction of the aquatic center and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, Klemz, Baker, and Goshorn. Nays: none. Absent: none. Motion passed.

A motion was made by Vicki Paddock to approve Ordinance #18/19-6 abating taxes for the year 2018 to pay debt service on the \$8.51 million general obligation bonds series 2013A (alternate revenue source) issued for the purchase and improvement of FitNation and seconded by Gerry Crews. Roll call vote taken. Ayes: Baker, Klemz, Crews, Paddock, and Goshorn. Nays: none. Absent: none. Motion passed.

A motion was made by Gerry Crews to approve Ordinance #18/19-7 abating taxes for the year 2018 to pay debt service on the \$1.99 million general obligation bonds series 2014A (alternate revenue source) issued for the rehabilitation of the FitNation facility and seconded by Libby Baker. Roll call vote taken. Ayes: Paddock, Klemz, Baker, Crews, and Goshorn. Nays: none. Absent: none. Motion passed.

A motion was made by Michelle Klemz to approve Ordinance #18/19-8 abating taxes for the year 2018 to pay debt service on the \$3.91 million general obligation bonds series 2015B (alternate revenue source) issued to refund 2005 debt certificates and seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Paddock, Baker, Crews, and Goshorn. Nays: none. Absent: none. Motion passed.

A motion was made by Libby Baker to approve the lowest responsible bid for the Summer 2019, Fall 2019, Winter 2019/2020 and Spring 2020 Program Guides (brochure) from American Litho, Milwaukee, WI at a cost of \$33,912 and seconded by Michelle Klemz. Commissioner Crews asked what changes may be noted with the \$10,000 in savings with the new brochure provider. Director Gilbert indicated the number of pages and types of paper contributed partially to the cost reduction. Roll call vote taken. Ayes: Baker, Klemz, Paddock, Crews, and Goshorn. Nays: none. Absent: none. Motion passed.

## OTHER BUSINESS

A motion was made by Libby Baker to enter executive session at 7:53pm to discuss:

- to consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel to determine its validity. (5ILCS 120/2 (c) (5))

Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Paddock, Klemz, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried. Susie Kuruvilla was authorized to attend the closed session.

A motion was made by Vicki Paddock to return to open session at 8:35pm. Motion seconded by Gerry Crews. On voice vote, all voted aye and the Board returned to open session.

A motion to adjourn was made by Gerry Crews and was seconded by Michelle Klemz. On voice vote, all voted aye. The meeting adjourned at 8:36pm.

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James G. Goshorn, President

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Michelle Klemz, Secretary