

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
November 20, 2018

President Goshorn called the regular meeting to order at 7:00 pm. The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Vicki Paddock, Michelle Klemz, Libby Baker and Jim Goshorn. Commissioners absent: Gerry Crews. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Director of Parks and Planning; Mike Szpylman, Director of Business Services; Jennifer Gilbert, Director of Marketing and Community Relations; and Melissa Greenthal, Operations Analyst.

As the first order of business, the President called the Truth in taxation hearing. The President stated that the truth-in-taxation hearing notice was published in the *Daily Herald* on November 9, 2018. The proposed tax levy for 2018 is \$5,974,204, a 6% increase from the 2017 tax extension. The levy for the corporate and special purpose funds is estimated at \$4,965,162, which is 7.06% higher than the previous year. The total estimated debt service levy is \$1,009,042. Since the total increase in estimated tax levy including debt service is estimated to be higher than 5%, a truth-in-taxation hearing is being held at this time. The proposed 2017 tax levy is based on an estimate of \$1,193,293,535 Equalized Assessed Valuation, which is a 6% increase from the 2017 EAV. The new construction amount is estimated to be \$43,904,196. The consumer price index is 2.1%.

No public comments were received on the truth in taxation hearing. The hearing was adjourned at 7:04PM. Vicki Paddock made a motion to adjourn the hearing and Libby Baker seconded. Roll call vote taken. Ayes: Paddock, Baker, Klemz, and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Libby Baker to approve the minutes of the regular meeting of October 16, 2018. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Baker, Klemz, and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Michelle Klemz to approve the minutes of the Executive session meeting of October 16, 2018. The motion was seconded by Libby Baker. Roll call vote taken. Ayes: Paddock, Baker, Klemz, and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$978,713.37 presented on November 20, 2018, was made by Michelle Klemz and was seconded by Vicki Paddock. Commissioner Baker asked if there was an excess of repairs on fitness equipment recently. Director Szpylman indicated the vendor submitted invoices for repairs for several months at once. Usually they are submitted more often. Roll call vote taken. Ayes: Baker, Klemz, Paddock, and Goshorn. Nays: none. Absent: Crews. Motion carried.

The financial report and treasurer's report were reviewed. Commissioner Goshorn asked if budgeting was aggressive for this year. Director Szpylman indicated the practice with the programming side to have optimal registration and weather with the understanding that if programs do not run the expenses are not there. Commissioner Baker asked what is being done to meet the budget. Director Szpylman indicated constant communication with the recreation team to determine changes in program offerings based on customer's needs. Commissioner Klemz asked why there the fund balance is larger this year. Director Szpylman indicated that it is because of the increase in the capital replacement/development fund where we accumulate funds for future capital needs as well as future debt service for FitNation.

Department Directors reviewed their written reports with the Board.

Director of Parks and Planning Jeff Reinhard presented his report. The new playground equipment is installed at Shaw Park aside from one new panel. University Park is complete with the need to add turf once the temperature is about 50 degrees. The Westgate install started on November 20th. Commissioner Klemz asked when the ice rinks will be placed. Director Reinhart indicated once the weather is consistently cold the ice rinks will be installed.

Executive Director Susie Kuruvilla reviewed the recreation report. The department is running well with a new Director of Recreation set to join on December 10, 2018. Breakfast with Santa is December 8th.

Director of Business Services Mike Szpylman reviewed his report. Commissioner Baker asked how the insurance rates are calculated for the fiscal year. Director Szpylman projects a 7% increase in insurance to cover the expenses each year. Commissioner Paddock asked why the increase in HMO is greater than PPO this year. Executive Director Kuruvilla indicated HMO is becoming more popular.

Director of Marketing and Community Relations Jennifer Gilbert reviewed her report. Marketing is busy promoting fitness, preparing for camp and aquatics. Next month the board will be presented with bids for brochures for the next four seasons. A lifeguard recruitment event is tentatively scheduled for March.

Executive Director Susie Kuruvilla reviewed her report.

ACTION ITEMS

A motion was made by Michelle Klemz to approve the annual tax levy ordinance #18/19-3 as presented and was seconded by Libby Baker. Roll call vote taken. Ayes: Paddock, Klemz, Baker, and Goshorn. Nays: none. Absent: Crews. Motion passed.

Commissioner Goshorn introduced David Phillips and Mark Jeretina from Speer Financial discussed the bond sale. The District is purchasing its own bonds and Speer has determined that the interest rate should be 3% based on current rates. The money is used to fund prior debt obligations and capital projects. A motion by Michelle Klemz to approve the bond interest rate at 3%. Motion was seconded by Vicki Paddock. Ayes: Paddock, Baker, Klemz, and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion to approve Ordinance #18/19-4 for the issuance of \$982,275 in general obligation limited park bonds series 2018 of the Gurnee Park District and for the levy of a direct annual tax to pay the principal and interest of said bonds was made by Vicki Paddock and seconded by Michelle Klemz. Ayes: Klemz, Baker, Paddock, and Goshorn. Nays: none. Absent: Gerry Crews. Motion carried.

A motion to approve Categories of Services as presented was made by Michelle Klemz and was seconded by Libby Baker. Commissioner Baker asked if FitNation was moved to Enterprise last fiscal year. Executive Director indicated the Category of Services underwent an extensive review last year and the change to FitNation's category was part of last years' changes. Roll call vote taken. Ayes: Paddock, Baker, Klemz, and Goshorn. Nays: none. Absent: Crews. Motion passed.

Appointees were selected for the IAPD annual business meeting at the IAPD/IPRA Conference from January 24 to January 26, 2019. A motion was made by Vicki Paddock and seconded by

Libby Baker to appoint Libby Baker as the delegate for the IAPD annual business meeting on January 20, 2018 and Susie Kuruvilla as the alternate delegate. Ayes: Baker, Crews, Paddock, Klemz and Goshorn. Nays: none. Motion passed.

OTHER BUSINESS

A motion to adjourn was made by Vicki Paddock and was seconded by Michelle Klemz. On voice vote, all voted aye. The meeting adjourned at 7:52pm.

James G. Goshorn, President

Michelle Klemz, Secretary