

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
September 19, 2017

President Goshorn called the regular meeting to order at 7:00 p.m. and led the Pledge of Allegiance. He asked for a roll call. Commissioners present: Vicki Paddock, Libby Baker, Gerry Crews, Michelle Klemz and Jim Goshorn. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Director of Parks and Planning; Mike Szpylman, Director of Business Services; Scott Crowe, Director of Recreation; Jennifer Gilbert, Director of Marketing and Community Relations. Also in attendance: Sue McDougle, Facility Manager and Davida Doyle, Youth Program Coordinator and Deanna Angelini-Johann, PR and Sponsorship Specialist.

A motion to accept the Regular Meeting minutes of August 15, 2017 was made by Michelle Klemz and seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Goshorn, Crews, Klemz and Baker. Nays: none. Motion carried.

A motion to accept the Executive Session Minutes of August 15, 2017 as presented was made by Gerry Crews and seconded by Libby Baker. Roll call vote taken. Ayes: Crews, Paddock, Goshorn, Klemz and Baker. Nays: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of 1,172,676.89 presented on September 19, 2017 was made by Libby Baker and seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Paddock, Goshorn, Klemz and Baker. Nays: none. Motion passed.

The financial report and treasurer's report were reviewed. Commissioner Baker asked if expenditures were lower to reflect lower revenues. Director Szpylman indicated that it was and also the timing of major project expenses in capital funds 15, 16, and 17 had an impact on the overall financial position at this time.

The President opened the floor to visitor comments but there were none.

Directors reviewed their monthly reports with the Board.

Director Jeff Reinhard presented his report. He indicated that the Christine Thompson project was on schedule for the neighborhood court reveal and that the new process for installing the fencing appears to be a very clean and beneficial approach to managing weather conditions and post heaving. He also indicated the Spaulding School playground project would begin soon and that delays were a result of the equipment rehab portion of the project. Commissioner Baker inquired about recycle bin use in relation to a Woodland School student project at Kings Park. Reinhard indicated that there is some recycling occurring but the ability to submit items to Waste Management is contingent upon the contents of the bins being clean, free of foreign materials and garbage which remains a challenge for un-monitored receptacles. Commissioner Crews inquired about a recent soccer tournament held at Hunt Club Park. Director Crowe indicated that overall the event went well for hosting the first of its kind at the location.

Director of Recreation, Scott Crowe, presented his report and introduced Sue McDougle and Davida Doyle to recap the summer camp season with the board. He commended them, and Sabrina Hinkens, who was not present for a job well done. Commissioner Klemz inquired about the new one-week camp offerings to which Crowe and Doyle indicated that it worked well and there were no impacts to revenue. Crowe noted the incredible job staff did during the flooding at Viking Park and subsequent temporary relocation of campers to Hunt Club Community Center. Commissioner Goshorn discussed the camp customer satisfaction surveys and observed a slight decline in satisfaction. McDougle indicated that there

were no glaring reasons for this difference from 2016. Commissioner Baker inquired about the response rates of the survey. Crowe and Director Gilbert indicated that the response levels were statistically significant and above average for response rates. Executive Director, Susie Kuruvilla commended both the camp and aquatic staff for an uneventful summer, meaning that both areas had no major safety issues or customer concerns. The commissioners discussed the addition of a new daycare facility next door to FitNation and what that implied for the early childhood market. Director Gilbert responded that while in some cases, resident numbers show a decline in these age groups the larger regional market must be considered in terms of new providers coming to the Gurnee area.

Director Mike Szpylman presented his report. He discussed the upcoming bond purchase and the unlikelihood of rates improving prior to the board approving Gurnee Park District to purchase their own bonds in October.

Director Jennifer Gilbert presented her report. She discussed the initial planning of a 50<sup>th</sup> Anniversary party for the district. Commissioner Goshorn suggested a past and present commissioner's luncheon. Gilbert also mentioned that the district and Lake County Health Department were nominated by Waukegan Park District for an IAPD Best of the Best Award for intergovernmental cooperation related to the GO Gurnee program. She said that it was very likely that Gurnee Park District would be selected to receive the award. She also introduced, Deanna Angelini-Johann, who was recently hired to join the Marketing Department.

The Executive Director reviewed her report. She also asked the Board if any Board Members planned to attend the Tree Dedication Ceremony on October 1<sup>st</sup>, 2017. She once again recognized the summer staff for their efforts. Commissioner Goshorn recognized the success of the rescheduled Bella Cain concert and how enjoyable it was to attend a concert at a different part of the year.

#### ACTION ITEMS

A motion was made by Libby Baker and seconded by Gerry Crews to approve the FC Lake County Field Usage Agreement as presented. Roll call vote taken. Ayes: Paddock, Baker, and Goshorn, Crews and Klemz. Nays: none. Motion passed.

A motion was made by Libby Baker to adjourn the regular Park Board Meeting of September 19, 2017 at 8:10pm and was seconded by Michelle Klemz. Roll call vote was taken. Ayes: Baker, Crews, Paddock, Klemz and Goshorn. Nays: none. Motion passed.

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James G. Goshorn, President

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Michelle Klemz, Secretary