

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
December 15, 2015

President Jim Goshorn called the regular meeting to order at 7:00 p.m. and led the Pledge of Allegiance. He asked for a roll call. Commissioners present: Jim Goshorn, Michelle Klemz, Vicki Paddock, and Libby Baker. Commissioners absent: Gerry Crews. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Scott Crowe, Supt. of Recreation; Jennifer Gilbert, Marketing/PR Manager; Mike Szpylman, Supt. of Business; and Suzanne Gage, Administrative Assistant.

There were no visitors.

A motion was made by Michelle Klemz to approve the minutes of the truth-in-taxation hearing and regular meeting of November 17, 2015. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Baker, Paddock and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,755,378.88 presented on December 15, 2015 was made by Vicki Paddock and seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Baker, Paddock and Goshorn. Nays: none. Absent: Crews. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitor comments. Scott Crowe recognized Sabrina Hinkens, Youth Recreation Supervisor, who has received the IPRA Recreation section Marcy Adams Spirit Award. She received the award not only because of her professional work but also for her volunteer work with the Make a Wish Foundation. This past year she transitioned from the K-CARE to a full day preschool program and she had her first 'million dollar summer' with the day camp program. The Board congratulated Sabrina on her award and accomplishments.

Department heads discussed their written reports.

Parks Superintendent Jeff Reinhard noted that the pipe was found that has been leaking at the pool. It was also reported that repairs will be needed at the waterfall feature. Staff is working with our architect and the firm that built the pool.

Recreation Superintendent Scott Crowe noted that Linda Brogren is retiring on December 18 after 15 years of service as Volunteer Coordinator. Kevin Born has been hired as aquatic coordinator. He will attend the next board meeting to be introduced.

Business Superintendent Mike Szpylman noted that work on the FY 16/17 budget beginning. He also reported on open enrollment in health insurance.

Marketing/PR manager Jennifer Gilbert said they are gearing up for FitNation's peak season. She discussed the "Mission Possible FitNation" promotion coming up. The 3-year brochure contract will continue with Creekside Printing at a cost of approximately \$48,000 per year. This is the last year of that contract.

Susie Kuruvilla discussed her report. The FitNation multipurpose room renovations are to be complete next week. The change order was discussed prior to board action. There is additional cost to provide an overlay system to level the concrete floor and also add a moisture shield prior to wood floor installation.

The 6-month update of annual goals was reviewed. Staff is making excellent progress on them.

Frosty Fest will be held on Saturday, January 23, from 10:30 am to 1 pm. This is the first time it will be held in the daytime to avoid the winter weather challenges that an evening event presents. It will be held again at Bittersweet Golf Course and co-sponsored with the Village of Gurnee.

ACTION ITEMS

A motion was made by Vicki Paddock to approve a change order from Happ Builders in the amount of \$20,719 for the multipurpose room renovation at FitNation. Motion seconded by Libby Baker. Roll call vote taken. Ayes: Klemz, Baker, Paddock and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Libby Baker to approve the purchase of fitness equipment from Life Fitness at a cost of \$34,934.70 for FitNation as presented in the attached quote. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Baker, Paddock and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Michelle Klemz to approve Annexation ordinance #15/16-7 as presented. Motion seconded by Libby Baker. The properties are located at 16256-16346 Washington Street and will be developed as a supportive care facility. The District has a developer donation agreement in effect. Roll call vote taken. Ayes: Klemz, Baker, Paddock and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Vicki Paddock to approve Ordinance #15/16-8 abating taxes for the year 2015 to pay debt service on the \$6 million general obligation bonds series 2001 (alternate revenue source) issued to finance construction of the aquatic center. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Baker, Paddock and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Libby Baker to approve Ordinance #15/16-9 abating taxes for the year 2015 to pay debt service on the \$8.51 million general obligation bonds series 2013A (alternate revenue source) issued for the purchase and improvement of FitNation. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Baker, Paddock and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Michelle Klemz to approve Ordinance #15/16-10 abating taxes for the year 2015 to pay debt service on the \$1.99 million general obligation bonds series 2014A (alternate revenue source) issued for the rehabilitation of the FitNation facility. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Baker, Paddock and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Vicki Paddock to approve Ordinance #15/16-11 abating taxes for the year 2015 to pay debt service on the \$3.91 million general obligation bonds series 2015B (alternate revenue source) issued to refund 2005 debt certificates. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Baker, Paddock and Goshorn. Nays: none. Absent: Crews. Motion carried.

A motion was made by Libby Baker to enter executive session at 7:57 pm to discuss:

- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5ILCS 120/2(c)(5)
- the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. (5ILCS 120/2(c)(1))

Motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Baker, Paddock and Goshorn. Nays: none. Absent: Crews. Motion carried. Susie Kuruvilla and Suzanne Gage were also authorized to attend the closed session.

A motion was made by Michelle Klemz to return to open session at 8:37 p.m. Motion seconded by Libby Baker. On voice vote, all voted aye.

A motion to adjourn was made by Libby Baker and seconded by Vicki Paddock. On voice vote, all voted aye. The meeting adjourned at 8:37 pm.

James G. Goshorn, President

Michelle Klemz, Secretary