

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
October 20, 2015

President Jim Goshorn called the regular meeting to order at 7:00 p.m. and led the Pledge of Allegiance. He asked for a roll call. Commissioners present: Jim Goshorn, Michelle Klemz, Vicki Paddock, Libby Baker, and Gerry Crews. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Scott Crowe, Supt. of Recreation; Jennifer Gilbert, Marketing/PR Manager; Mike Szpylman, Supt. of Business; Kara Moss, Aquatic Facility Manager; Deirdre Chiang, Recreation Intern and Suzanne Gage, Administrative Assistant. David Phillips and Mark Jeretina attended the meeting representing Speer Financial, Inc. There were no other visitors.

A motion to accept the regular meeting minutes of September 22, 2015 as presented was made by Vicki Paddock and seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$948,300.60 presented on October 20, 2015 was made by Gerry Crews and seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

The financial report and treasurer's report were discussed.

There were no visitors' comments.

Department heads reviewed their written reports with the Board.

Jeff Reinhard noted that staff removed 30 dead ash trees from the woods in Country Trails. The ash trees were in an oak hickory woodland and were actually invasive to that area. Jeff also discussed the change order that is being proposed based on the Village of Gurnee's review of the FitNation multipurpose room construction.

Scott Crowe reviewed the Recreation Report. He introduced Gurnee resident Dee Dee (Deirdre) Chiang, who is serving as a Recreation intern this fall. She is a student at Kendall College and will be here until December 15. Full day preschool enrollment is almost full with 19 students and the program is going very well. Aquatic facility manager Kara Moss attended the meeting and answered questions regarding the written summer aquatic report. It was a safe and very successful season.

Mike Szpylman reviewed the Business Report. He discussed the proposal to offer subsidized health insurance coverage to the District's 30-hour permanent part time employees. This is in response to provisions of the Affordable Care Act (ACA) which define a full time employee as someone working 30 hours per week. After in-depth analysis, the staff recommendation is to offer 90% Park District contribution for HMO single coverage to PPT employees. This would meet the criteria of affordability and essential coverage as defined by the ACA.

Mike also discussed the staff recommendation for a new method of employee health insurance contributions in an effort to more fairly distribute the cost and simplify the calculation. Single coverage would be 10% of the total premium; E + child or E + spouse coverage 15% of premium and family coverage 20% of premium. The Director noted that staff would like to engage a benefits consultant next year to be sure we are spending health insurance dollars the best possible way. The Board concurred.

Jennifer Gilbert noted that marketing staff went through a good amount of training this past month. Staff also has been promoting special events and second session fall programming.

The Director reviewed her monthly report. She announced that GPD has received the Government Finance Officers Association Distinguished Budget Presentation Award for the sixth consecutive year. She commended Superintendent of Business Mike Szpylman and his team for this great achievement.

Phase III construction at FitNation is going very well. Construction should be completed by December 5. 2nd anniversary celebration is scheduled for December 12.

The Management Association is conducting a compensation study of all full time positions for the District at a very competitive cost. The District is a member of the group. Any changes to structure or positions would be made effective 5/1/16.

ACTION ITEMS

A motion was made by Gerry Crews to approve the estimated tax levy amount of \$4,747,723 in the corporate and special purpose funds and \$961,232 in the bond and interest fund bringing the total estimated levy to \$5,708,955 and since the total increase is above 5%, to hold a truth-in-taxation hearing on November 17, 2015 at 6:45 p.m. at Viking Park Community Center. Motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

The Director introduced David Phillips and Mark Jeretina from Speer Financial, the District's financial consultants. Mr. Phillips discussed the issuance of limited park bonds totaling \$951,325. The District is once again purchasing its own bonds. Park District revenues are the source of repayment and the District is repaid through a levy that is filed with the County. Speer tracked interest rates of similar-sized annual rollover bond issues of other park districts. An average was taken to determine the interest rate which was set at 1.05%. The proceeds are used to pay off a portion of debt for the construction of the aquatic center and Hunt Club Community Center and towards ongoing capital projects.

A motion was made by Gerry Crews to approve Gurnee Park District to issue the bonds at an interest rate of 1.05%. Motion seconded by Libby Baker. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Michelle Klemz to approve Ordinance #15/16-4 for the issuance of \$951,325 in general obligation limited park bonds series 2015A of the Gurnee Park District and for the levy of a direct annual tax to pay the principal and interest of said bonds. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

Mr. Jeretina discussed the second bond issue that provides for the sale of approximately \$3,910,000 general obligation refunding park bonds (alternate revenue source) series 2015B. The purpose of the bond sale was to refinance 2005 debt certificates. This will save the district \$43,000 per year for the next 10 years. Robert W. Baird, Milwaukee WI won the open auction with a bid of 1.81%. The District received an S&P rating of AA+. Mr. Phillips stated that not many districts receive that rating and he gave kudos to the Director and Supt. of Business for their strong interview with S&P. The Board acknowledged the leadership team as well as Speer Financial.

A motion was made by Vicki Paddock to approve Robert W. Baird, Milwaukee WI to issue the bonds at an interest rate of 1.81%. Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Michelle Klemz to approve Ordinance #15/16-5 for the issuance of \$3,910,000 in general obligation refunding park bonds series 2015B (alternate revenue source) of the Gurnee Park District and for the levy of a direct annual tax to pay the principal and interest of said bonds. Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to approve offering Park District-subsidized single health insurance coverage to all 30 hour Permanent part time employees starting January 1, 2016. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Libby Baker to approve a change order for Happ Builders, Inc. in the amount of \$22,601 for the phase III renovation at FitNation as presented. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Michelle Klemz to appoint Libby Baker as delegate for the IAPD annual business meeting on January 30, 2016 and Michelle Klemz as the alternate delegate. Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Baker and Goshorn. Nays: none. Absent: none. Motion carried.

In other business, the Board President suggested asking as part of the compensation study, what benefits in addition to salary, are being offered to full time and permanent part time employees. The Director agreed.

A motion to adjourn was made by Michelle Klemz and seconded by Libby Baker. On voice vote, all voted aye. The meeting adjourned at 8:20 pm.

James G. Goshorn, President

Michelle Klemz, Secretary