

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
August 19, 2014

Commissioner Michelle Klemz called the meeting to order at 7:00 p.m. and led the pledge of allegiance. She asked for a roll call. Commissioners present: Michelle Klemz, Vicki Paddock and Gerry Crews. Commissioners absent: Jim Goshorn and Libby Baker. Commissioner Baker arrived at 7:10 pm. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Mike Szpylman, Supt. of Business; Scott Crowe, Supt. of Recreation, Jennifer Gilbert, Marketing/PR Manager and Suzanne Gage, Administrative Assistant. There were no other visitors.

A motion was made by Vicki Paddock to approve the regular meeting minutes of July 15, 2014. The motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Paddock, and Klemz. Nays: none. Absent: Baker and Goshorn. Motion carried.

A motion was made by Gerry Crews to approve the special meeting minutes of July 22, 2014. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, and Klemz. Nays: none. Absent: Baker and Goshorn. Motion carried.

A motion to approve the total bills and payroll in the amount of \$1,224,044.95 presented on August 19, 2014 was made by Gerry Crews and seconded by Vicki Paddock. There was discussion regarding equipment rentals. Parks staff will research for the next budget year whether it would be cost effective to purchase rather than rent some equipment. Roll call vote taken. Ayes: Crews, Paddock, and Klemz. Nays: none. Absent: Baker and Goshorn. Motion carried.

The financial report and treasurer's report were reviewed. The Director stated that we are three months into the fiscal year and things are looking very good, especially in terms of FitNation. Since opening, we have not had a time when we were in the negative.

Commissioner Klemz opened the floor to visitor comments. There were no comments.

Department heads discussed their written monthly reports and answered questions.

The Director presented her monthly report. FitNation pool remodeling is underway beginning with demolition. The District is awaiting final approval from the Illinois Dept. of Public Health before reconstruction can begin. All of the affected fitness studios have been moved into other locations in the facility while the construction is underway.

Susie noted that Gurnee Days was a big success and there were no issues or complaints; it was a safe, clean, well-attended event. She gave kudos to each of the Park District teams that assisted Gurnee Days- Jeff Reinhard and the Parks team, Scott Crowe and the Recreation team, Mike Szpylman and the Business staff and Jennifer Gilbert and the marketing staff. She commented that the expansion of the beer tent worked well and helped with the overall flow of people.

Susie and the board congratulated Kara Moss, aquatic manager, and the lifeguard staff on their sixth consecutive 1<sup>st</sup> place win at the IPRA state lifeguard games.

It was noted that the 9/11 Remembrance Ceremony will be held on Sunday, September 7. The event honors local and national heroes.

The 26<sup>th</sup> annual tree dedication program will be held on Sunday, September 28 at 1pm. Six trees and one park bench will be dedicated. Board President Goshorn will chair the event in the absence of the Director, who will be away on vacation.

#### ACTION ITEMS

A motion was made by Vicki Paddock to approve the purchase of a shelter from Reese Recreation at a cost of \$47,470 for the Gurnee Grade School site. Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Baker, Crews, Paddock, and Klemz. Nays: none. Absent: Goshorn. Motion carried.

A motion was made by Gerry Crews to approve the supplemental financial services agreement with Speer Financial as presented. Motion seconded by Vicki Paddock. Commissioner Crews asked whether the District does their due diligence each year when using Speer Financial to make sure there are no complaints, SEC violations, etc. The Director said that Speer was chosen after an RFP was conducted about nine years ago. She gave assurance that the firm works with Chapman & Cutler, Ancel Glink, and many agencies in Illinois so if something negative was on record, it would be known quickly. There are not many companies available for use by public sector and having the history with them is helpful. Roll call vote taken. Ayes: Baker, Crews, Paddock, and Klemz. Nays: none. Absent: Goshorn. Motion carried.

A motion was made by Libby Baker to approve the purchase of land line phones from CCSi Communications, Lake Zurich, IL for Viking Park Community Center, Hunt Club Park Community Center, Aquatic Center, Hunt Club Annex and maintenance garage at a cost of \$12,285. Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Baker, Crews, Paddock, and Klemz. Nays: none. Absent: Goshorn. Motion carried.

A motion was made by Vicki Paddock to approve the purchase and installation of a voice mail server from CCSi Communications at a cost of \$12,951.85 as presented. Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Baker, Crews, Paddock, and Klemz. Nays: none. Absent: Goshorn. Motion carried.

#### OTHER BUSINESS

Commissioner Crews questioned whether we should take the next step and make our parks totally tobacco free. There was discussion and it was decided to keep the ordinance as it is. There were no issues with tobacco use during Gurnee Days in our park.

In response to a question, Scott Crowe stated that the new apparel vendor is working out very well.

The Director said that she will be on vacation 9/17 through 10/3. She also stated how glad she was that the summer was a safe one and thanked the staff for doing such a good job.

The Director also noted that she has been invited to be a judge for the NRPA Gold Medal Awards.

A motion was made by Gerry Crews to enter executive session at 7:55 p.m. to discuss:

- Semi Annual Review of Executive Session Minutes (5ILCS 120/2 (c)(21)
- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5ILCS 120/2(c)(5)

Motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Baker, Crews, Paddock, and Klemz. Nays: none. Absent: Goshorn. Motion carried. Susie Kuruvilla and Suzanne Gage were authorized to attend the closed session.

A motion was made by Vicki Paddock to return to open session at 8:12 p.m. Motion seconded by Libby Baker. On voice vote, all voted aye.

A motion was made by Vicki Paddock, seconded by Gerry Crews to release the following executive session minutes to the public: 4/15/14 session I, 3/18/14 session I, 2/18/14 and 8/21/12. On voice vote, all voted aye.

A motion to adjourn was made by Libby Baker and seconded by Vicki Paddock. On voice vote, all voted aye. The meeting adjourned at 8:13 pm.

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James G. Goshorn, President

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Michelle Klemz, Secretary