

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
May 20, 2014

President Goshorn called the meeting to order immediately after the Budget & Appropriation hearing at 6:47 p.m. He asked for a roll call. Commissioners present: Libby Baker, Jim Goshorn, Vicki Paddock, and Gerry Crews. Commissioners absent: Michelle Klemz. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Scott Crowe, Supt. of Recreation, Jennifer Gilbert, Marketing/PR Manager; Kara Moss, Aquatic Manager; Julie Pluta, Recreation intern; and Suzanne Gage, Administrative Assistant. Please see the attendance list for other visitors.

A motion was made by Libby Baker to approve the minutes of the regular meeting of April 15, 2014. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion was made by Gerry Crews to approve the executive meeting minutes of April 15, 2014 sessions I and II. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,216,509.32 presented on May 20, 2014 was made by Libby Baker and seconded by Gerry Crews. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

The financial report and treasurer's report were reviewed. The Director stated that the fiscal year ended very well, with a better than budgeted outcome. The District met 95% of the budgeted program revenue in the Recreation Fund. FitNation also ended in the positive.

The President opened the floor to visitor comments. There were no comments from the audience.

The Director introduced architects Ray Lee, Adam Nowoj and interior designer Regan Porter from FGM Architects, who made a presentation on the first phase of the FitNation pool renovation project. The goals are to improve the space for swim lessons and separate the pool area from the fitness users. The women's fitness area will become a family changing room with direct access to the pool. The current women's fitness area will be relocated elsewhere in the building. Changes will be made to the women's and men's locker rooms. A guard office will be added, along with a first aid room and storage. All changing rooms and toilet facilities will be handicap accessible. In the pool area, a new paint palette will be used, with new tile installed on the floor. On the north elevation they will introduce more light with additional windows. The bid documents will be ready on Friday, June 13 and bids will go out on Monday 6/16. Bids will be opened on 7/10. A special board meeting date will be set in July to approve the low bid. Contracts should be signed by 7/25 with the hopes of starting the project on 8/4. The work must be substantially completed by November 14. The project budget was reviewed with the board. It is estimated at \$1 million to \$1.2 million.

Department heads discussed their written monthly reports and answered questions.

Superintendent of Parks Jeff Reinhard reported on major leaks found at the aquatic center. This is being attributed to the severe winter weather causing frost heave. Jeff described the work that is currently going on to find the problem and make the necessary repairs. Opening the pool for Memorial Day weekend is questionable at this time.

Aquatic Manager Kara Moss introduced the newest "Golden Guard", Austin Salisbury, who is going into his fourth year as a lifeguard. He was recognized by Ellis & Associates with this award for flawlessly performing an unconscious rescue. Both of his sisters Jenny and Allison are Golden Guards. Austin will be a pool manager this summer. He is the second to receive the award this year in Illinois, and the seventh in the world so far this year. He is the 11<sup>th</sup> golden guard in GPD history. President Goshorn stated that the board and staff have the utmost respect for the level of professionalism he brings to his role. It gives the public great relief to know how well cared for their children are. He also congratulated Austin's parents for the discipline they have instilled.

Supt. of Recreation Scott Crowe introduced Julie Pluta, Recreation intern. She will be with the Park District through Gurnee Days. Julie is a Recreation major at the University of Illinois and is going into her junior year. She is a Gurnee resident and a former employee.

The Board congratulated Adult Recreation Supervisor Ron Dorsey for being recognized by the Illinois High School Association for 25 years of service as a sports official.

There were no questions on the Business report. Mike Szpylman is attending the GFOA Conference this week.

In discussing her report, Marketing Manager Jennifer Gilbert noted that the FitNation Facebook page reached over 1,000 “likes” today. She also noted that the transfer of web hosting support back to Excalibur went very smoothly.

The Director presented her monthly report.

The 12-month update of FY 13/14 goals & objectives was reviewed. Understandably, not all goals were completed this year because of FitNation but will be completed by the end of the strategic plan.

The Director queried the Board on whether they would like to officially tour parks this summer. Consensus was to forego a specific meeting this year for a tour of parks but Board members were encouraged to contact the Director at any time if they would like to visit a particular park.

#### ACTION ITEMS

A motion was made by Gerry Crews to approve the Budget & Appropriation Ordinance #14/15-1 as presented. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion was made by Vicki Paddock to approve the Gurnee Park District annual calendar for the fiscal year 2014/2015. Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion was made by Gerry Crews to approve donating three old treadmills to Woodland School District #50. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion was made by Vicki Paddock to approve donating one old treadmill to Beach Park School District #3. Motion seconded by Libby Baker. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion was made by Gerry Crews to approve the purchase of 29 desktop computers and six laptops from Hewlett Packard at a total cost of \$28,435.94. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

Election of board officers was conducted:

Libby Baker made a motion to elect Jim Goshorn as president to serve a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

Vicki Paddock made a motion to elect Libby Baker as vice president to serve a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

Gerry Crews made a motion to elect Michelle Klemz as secretary to serve a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

Libby Baker made a motion to appoint Mike Szpylman as treasurer of the Gurnee Park District. Motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

Vicki Paddock made a motion to appoint the firm of Lauterbach & Amen LLP as Park District auditors. Motion was seconded by Libby Baker. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

Libby Baker made a motion to appoint Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer P.C. as Park District attorneys. Motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

Vicki Paddock made a motion to approve the annual Park Board meeting schedule as presented. Motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried.

Commissioner Paddock informed the Board that she will be absent from the July board meeting.

A brief recess was called at 8:45pm. The Board reconvened at 8:53 pm.

A motion was made by Vick Paddock to enter executive session at 8:53 p.m. to discuss:

- information regarding appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel to determine its validity. 5ILCS 120/2(c)(1)
- the purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5ILCS 120/2(c)(5)

Motion was seconded by Libby Baker. Roll call vote taken. Ayes: Baker, Paddock, Crews and Goshorn. Nays: none. Absent: Klemz. Motion carried. Susie Kuruvilla and Suzanne Gage were authorized to attend the closed session.

A motion was made by Vicki Paddock to return to open session at 9:30 p.m. Motion seconded by Libby Baker. On voice vote, all voted aye.

A motion to adjourn was made by Libby Baker and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 9:30 pm.

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James G. Goshorn, President

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Michelle Klemz, Secretary