

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
March 18, 2014

President Goshorn called the meeting to order at 5:30 p.m. and led the pledge of allegiance. He asked for a roll call. Commissioners present: Vicki Paddock, Gerry Crews, Libby Baker, Michelle Klemz and Jim Goshorn. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director and Suzanne Gage, Administrative Assistant.

A motion was made by Michelle Klemz seconded by Vicki Paddock to enter executive session at 5:33 pm to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees, including hearing testimony on a complaint lodged against an employee to determine its validity. (5ILCS 120/2 (c)(1) On roll call vote, Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried. No other person was included in the executive session.

A motion was made by Michelle Klemz to return to open session at 6:56 p.m. Motion seconded by Libby Baker. On voice vote, all voted aye. A five minute recess was called.

The President called the open session to order at 7:01 pm and led the pledge of allegiance. He asked for a roll call. Commissioners present: Vicki Paddock, Gerry Crews, Libby Baker, Michelle Klemz and Jim Goshorn. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Michael Szpylman, Supt. of Business; Scott Crowe, Supt. of Recreation; Jennifer Gilbert, Marketing/PR Manager and Suzanne Gage, Administrative Assistant. Please see the attendance sheet for visitors.

A motion was made by Gerry Crews to approve the minutes of the regular meeting of February 18, 2014. The motion was seconded by Libby Baker. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to approve the executive meeting minutes of February 18, 2014. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$683,111.60 presented on March 18, 2014 was made by Michelle Klemz and seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Michelle Klemz to approve a payout of \$67,750 to Haldemann-Homme, Inc. for wood flooring installation at FitNation. The motion was seconded by Libby Baker. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitor comments. There were no comments from the audience.

President Goshorn announced the Community Service Award being presented to Michelle, Michael and Rachel Hood. The Park District honors those employees, volunteers, elected officials and civic leaders who go above and beyond assisting the Park District. These awards are presented jointly with the Illinois Association of Park Districts and Illinois Park and Recreation Association.

Scott Crowe introduced to the Hood family. He stated that for many years, the family has been the primary organizers of the backpack drive which is held in cooperation with Healthy Communities Healthy Youth and some faith-based organizations including Joy Lutheran Church. They organize the collections at their church, purchase the supplies with donated funds, order the backpacks, store 200 backpacks at their home and deliver and help distribute them on the day of the drive. Scott noted that they deserve almost all of the credit for the success of the backpack drive each August. He thanked them for their extraordinary service and President Goshorn presented the award plaque on behalf of the Park

District, HC/HY and the community. They received a round of applause from all present. President Goshorn noted how meaningful this must be for children who receive it. Mrs. Hood said how rewarding it is to see a child's face upon receiving a new backpack and supplies as well as the look of relief on the parent's face. They said it is a pleasure to partner with the Park District and HC/HY.

With many staff members and family in attendance, President Goshorn presented the Community Service Award to Commissioner Gerry Crews for his exceptional leadership, his expertise and willingness to share his financial acumen with the Board and the Director during the acquisition of FitNation. Jim expressed how extremely grateful the Board is for his contributions. The Director stated that Gerry played a huge role and was extremely helpful as a sounding board; he was always kind, compassionate and willing to listen and offer suggestions. Susie also thanked Gerry's wife Kathleen, for her support. Commissioner Crews expressed his thanks and said it's a great team to work with, thanking everyone for the achievement.

Vice President Baker presented the Community Service Award to President Jim Goshorn, acknowledging and thanking him for everything he did as President on behalf of the Board during the negotiation for FitNation, giving all of the extra time that was required and being there for the Director. She acknowledged the presence of the staff attending the board meeting, stating it means a lot to the Board to have staff support. President Goshorn was surprised and grateful for the award. He stated he couldn't be more proud of what was achieved together and he thanked everyone for driving it to fruition. The Director also spoke to Jim's guidance and being a sounding board for her. She also thanked Jim's wife Mary Beth and son Chris for their attendance.

Department heads discussed their written monthly reports and answered questions.

Mike Szpylman introduced Yesenia Cerda who has been promoted to Membership Services Specialist. Yesenia was a Gold's Gym employee who became a front desk lead when FitNation opened. She has been a strong asset to the facility and has been promoted to this new position. Her job is very important to be sure that the memberships are being handled correctly after the sale and that billing takes place properly. Mike said that she goes above and beyond and has been a tremendous asset.

Mike Szpylman and Susie Kuruvilla presented the FY14/15 Preliminary Budget and answered the Board's questions. In summary, the total proposed budget is \$16,173,059, which is a 32% decrease from last year's amended budget. Of the total budget, \$2,793,151 is for capital projects and \$2,424,314 is for debt service payments. The budget also includes \$323,310 fund transfer from the FitNation budget to Capital Replacement/Development fund for future debt payments on the new facility. The total operating budget is \$10,632,284, which is 8.6% higher than last year's amended budget mainly due to a full year of operations of FitNation being included in this budget. The overall revenue source breakdown is 54.5% from fees and charges and 39.7% from taxes. In the Recreation fund itself, 85% of revenue is from fees and charges for services while 14% comes from taxes. The Board was urged to call with any other questions regarding the budget. The FY 14/15 budget will be approved at the April 15 Board meeting.

The Director noted that the Village has recently dedicated property across from Fire Station I on Old Grand Avenue as "Richard A. Welton Village Plaza" in honor of the former mayor. The Board was asked if it would like to include this site as a future location for tree dedications. The Board supported the idea wholeheartedly.

ACTION ITEMS

A motion was made by Vicki Paddock to approve the proposal from FGM Architects for architectural services towards renovation of FitNation pool and locker room areas at a cost of \$86,440. Motion seconded by Michelle Klemz. The Director explained that this plan takes away the women's workout area. The area will be moved elsewhere in the facility with input from the women members. She also noted that there will be a change order once the architects determine the problems that were just recently discovered in the men's shower area. That amount is not included in the current contract proposal. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Michelle Klemz to approve the three-year capital projects plan as presented. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Gerry Crews to approve the salary tables for FY 14/15 as presented. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Michelle Klemz to approve annexation ordinance #13/14-12 annexing the Seventh Day Adventist Church property located at 2190 Fuller Rd., Gurnee, to the Gurnee Park District as presented. Motion seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Gerry Crews to approve carnival rides in Viking Park north parking lot for Gurnee Days 2014 pending the details being worked out to the satisfaction of the Gurnee Days Corporation, Gurnee Park District and the Village of Gurnee. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Gerry Crews, seconded by Libby Baker to recess the meeting for 10 minutes prior to entering executive session. On voice vote, all voted aye.

The session reconvened and a motion was made by Libby Baker to enter executive session at 9:10 p.m. to discuss:

- To consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel to determine its validity. 5ILCS 120/2(c)(1)
- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired. 5ILCS 120/2(c)(5)

Motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried. Susie Kuruvilla was authorized to attend the closed session.

A motion was made by Michelle Klemz to return to open session at 9:30 p.m. Motion seconded by Gerry Crews. On voice vote, all voted aye.

A motion to adjourn was made by Michelle Klemz and seconded by Libby Baker On voice vote, all voted aye. The meeting adjourned at 9:35 pm.

James G. Goshorn, President

Michelle Klemz, Secretary