

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
December 17, 2013

President Jim Goshorn called the meeting to order at 7:00 p.m. and led the pledge of allegiance. He asked for roll call. Commissioners present: Libby Baker, Vicki Paddock, Jim Goshorn, Gerry Crews and Michelle Klemz. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Scott Crowe, Supt. of Recreation; Mike Szpylman, Supt. of Business; Mark Jeretina, Asst. Vice President, Speer Financial Inc. and Suzanne Gage, Administrative Assistant. There were no other visitors.

A motion was made by Libby Baker to approve the minutes of the truth-in-taxation hearing and regular meeting of November 19, 2013. The motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to approve the executive meeting minutes of November 19, 2013. The motion was seconded by Libby Baker. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,565,256.07 presented on December 17, 2013 was made by Michelle Klemz and seconded by Vicki Paddock. The Board reviewed a report on expenses incurred at FitNation. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

The financial report and treasurer's report were reviewed. It was noted that interest rates on investments have moved up slightly.

The President opened the floor to visitor comments. There were no comments.

Jeff Reinhard reviewed the Parks Department report. He noted that the rubber flooring for the cycle room has been completed. Wood floors are being installed currently and should be completed by 12/23. The spa and steam rooms have occupied staff time for the majority of the last month. These are highly requested items. The steam room is now running. The spa should be started up this weekend. The ice rinks and the sled hill have been running.

Scott Crowe discussed the Recreation Department report. He reported that there are 2352 new fitness members. Staff is working on the January sales promotion. Equipment has been received from the last bid award except for the treadmills and bikes from LifeFitness. They will be in by the end of December.

Preschool conferences have taken place. Warren High School intramurals are growing in popularity. There are 17 intramural teams for basketball this year, versus nine last year. The summer staff selection process has begun. Group interviews will be held in January and offers will start in February. The staff at FitNation are generally doing a great job as they learn new software, policies, procedures, etc. Shawn Zimmerman is doing a great job; he is very involved, working with the staff daily and getting to know the members.

Mike Szpylman presented the Business Department report. He discussed the proposed agreement with CenterPoint Energy for the purchase of natural gas at FitNation. The broker is a Gurnee resident and formerly serviced the Gold's Gym facility. FitNation is the only park district facility large enough to take advantage of this program.

The written Marketing/Public Relations report was reviewed in Jennifer Gilbert's absence. Staff is working on a referral program.

Susie Kuruvilla reviewed the Director's Report. 90% complete with repairs at FitNation. Overall, though staff is working very hard, she thought there would be more challenges with operations than there have been. Machines

are on order for the women's area. She discussed future enhancements to the pool area. Preliminary drawings may be brought to the January board meeting.

Frosty Fest is planned on January 17 and is to be held at Bittersweet Golf Course for the first time. The Village is providing assistance at the event.

## ACTION ITEMS

A motion was made by Michelle Klemz to approve Ordinance #13/14-8 abating taxes for the year 2013 to pay debt service on the \$6 million general obligation bonds series 2001 (alternate revenue source) issued to finance construction of the aquatic center. Motion seconded by Libby Baker . Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Vicki Paddock to approve Ordinance #13/14-9 abating taxes for the year 2013 to pay debt service on the \$8.51 million general obligation bonds series 2013A (alternate revenue source) issued for the purchase and improvement of FitNation. Motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Gerry Crews to approve the agreement with CenterPoint Energy for the purchase of natural gas at FitNation as presented. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Michelle Klemz to approve the Purchasing Card Agreement with JPMorgan Chase for the District's P-Card program as presented. Motion was seconded by Libby Baker. The proposed program was discussed. The program offered by JPMorgan Chase was considered the best fit for the Park District, after product demonstrations from four vendors that met the District's system requirements. The District receives a rebate on a percentage of purchases. There is no change necessary to District policy or procedure. The individual user cards will have monetary limits and approval to use only particular general ledger account numbers. Purchase orders are still required for any purchase of \$500 or more. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

The Director introduced Mark Jeretina from Speer Financial. The 2014A bond sale took place this morning. This is the balance of the \$10.5 million. This is a shorter term bond for \$1,990,000. There were three bidders. Robert W. Baird was the winner with a rate of 3.418%. The rates were in line with the 2013A rates. They consider the bid favorable to the District and it should be accepted, in their opinion. The District's AA+ credit rating was affirmed by Standard & Poor which helped with lower interest rate costs.

A motion was made by Gerry Crews to approve Robert W. Baird to issue the bonds at an interest rate of 3.418%. Motion was seconded by Libby Baker. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Gerry Crews to approve Ordinance #13/14-10 for the issue of \$1,990,000 General Obligation Park Bonds (Alternate Revenue Source), Series 2014A, of the Gurnee Park District, Lake County, Illinois, for the purpose of acquiring land and improvements formerly known as "Gold's Gym" and altering, repairing, improving and equipping the same for use as a recreation and fitness center, and for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds. Motion seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

There was no other business.

A motion was made by to enter executive session at 8:26 p.m. to discuss:

- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5ILCS 120/2(c)(5)

- To consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel to determine its validity. 5ILCS 120/2(c)(1)

Motion was seconded by Libby Baker. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried. Susie Kuruvilla and Suzanne Gage were authorized to attend the closed session.

A motion was made by Michelle Klemz to return to open session at 8:45 p.m. Motion seconded by Vicki Paddock. On voice vote, all voted aye.

A motion to adjourn was made by Libby Baker and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 8:45 pm.

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James G. Goshorn, President

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Michelle Klemz, Secretary