

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
October 15, 2013

President Jim Goshorn called the meeting to order at 7:00 p.m. and led the pledge of allegiance. He asked for roll call. Commissioners present: Libby Baker, Michelle Klemz, Vicki Paddock, Gerry Crews and Jim Goshorn. Commissioners absent: none. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Michael Szpylman, Supt. of Business; Scott Crowe, Supt. of Recreation; Jennifer Gilbert, Marketing/PR Manager and Suzanne Gage, Administrative Assistant. There were no other visitors.

President Goshorn opened a public hearing to get comment on the proposal to sell \$939,000 Limited Park Bonds for the payment of land purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and for the payment of expenses incident thereto. The notice was published in the Daily Herald on October 4, 2013. The bonds will also be used to pay off a portion of the debt on the Aquatic Center and the Hunt Club Park Community Center construction. He opened the floor for comment. No comments were received during the hearing.

A motion to adjourn the bond hearing at 7:02 pm was made by Vicki Paddock and seconded by Michelle Klemz. On voice vote, all voted aye.

A motion was made by Michelle Klemz to approve the minutes of the regular meeting of September 17, 2013. The motion was seconded by Libby Baker. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Gerry Crews to approve the minutes of the special meeting of October 1, 2013. The motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion was made by Michelle Klemz to approve the executive meeting minutes of September 17, 2013. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$656,726.25 presented on October 15, 2013 was made by Michelle Klemz and seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

The financial report and treasurer's report were reviewed.

The President opened the floor to visitor comments. There were no visitors.

Jeff Reinhard reviewed the Parks Department report. Jeff updated the Board on the Gurnee Grade School demolition. He noted that they are trying to save the mature trees on the site. The plan to construct an asphalt parking lot on the north end of the site was rejected by the Army Corps of Engineers. The only other option will be to use a porous brick pavement.

Scott Crowe discussed the Recreation Department report. The high school completed renovation of the women's locker room in the pool area. Nothing was done to the men's locker room. Rental responsibilities were restructured this year. Lori Friedl is now solely responsible for all rentals. She and Kristi Murray are doing a great job. Sean Aldrich has also effected the 360 degree video tours of our facilities. These efforts have been worthwhile. Rentals are up 39% this year. He reviewed the aquatic report for the summer. The weather did impact the season however it was a safe summer without any major incidents..

Mike Szpylman presented the Business Department report. The annual rollover bond issue will occur at the November board meeting. The District is planning to purchase these bonds this year.

The 2013 proposed tax levy was discussed. The proposed levy is projected to be \$5,537,007, a 5.89% increase from the 2012 tax extension, mostly due to new construction. Since the total increase is estimated to be greater than 5%, a truth in taxation hearing is held. The CPI is 1.7% this year.

Jennifer Gilbert reviewed the Marketing/Public Relations report. She stated that the website is up and running in the new version. There are some changes to the main page but otherwise, customers may not notice the change. Fall Fest was discussed; it attracted about 2,000 participants. Commissioner Baker asked for a future report on the subsidy of sponsorships and how it helps the budget for special events. The Board thanked Jennifer for her award submission which led to the Park District receiving the IAPD Intergovernmental Cooperation Award for the Gurnee Grade School project.

Susie Kuruvilla gave the Director's Report. She updated the Board on the Nations project which came to conclusion today with the real estate closing. She thanked the Board for their leadership, support and guidance, especially Commissioners Crews and Goshorn, who acted as a subcommittee. She appreciated the authority that was given to her in the negotiations. She also thanked the department heads for keeping her 'fired up'. A new set of challenges begins tomorrow "but the Board couldn't ask for a better team". She is confident that it will be a huge success. Jim suggested that talking points be prepared for the Board in the event that patrons ask them a question. November 6 is the planned opening date. President Goshorn noted that Susie and Mike deserve much credit for untold hours and taking the project through very difficult times. He pointed out that if she hadn't exhibited superior leadership in forcing the meeting with the bank, it would have been a lost opportunity. Jeff Reinhard detailed all of the work that is scheduled to begin starting on Wednesday, 10/16.

The Director informed the Board that GPD has been invited to make a presentation in Springfield on October 29 for the Ravinia Park OSLAD grant application. She and Jeff Reinhard will make the presentation.

Susie also noted that the Holiday Train will come through Gurnee on Wednesday, December 4 at about 3:50pm. Northern IL Food Bank will collect food at Viking Park once again.

ACTION ITEMS

A motion was made by Gerry Crews to approve the estimated tax levy amount of \$4,597,496 in the corporate and special purpose funds and \$939,511 in the bond and interest fund bringing the total estimated levy to \$5,537,007 and since the total increase is above 5%, to hold a truth-in-taxation hearing on November 19, 2013 at 6:45 p.m. at Viking Park Community Center. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried.

There was no other business.

A motion was made by Libby Baker to enter executive session at 7:49 p.m. to discuss:

- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5ILCS 120/2(c)(5)
- To consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel to determine its validity. 5ILCS 120/2(c)(1)

Motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Baker, Paddock, Crews and Goshorn. Nays: none. Absent: none. Motion carried. Susie Kuruvilla and Suzanne Gage were authorized to attend the closed session.

A motion was made by Michelle Klemz to return to open session at 8:12 p.m. Motion seconded by Libby Baker. On voice vote, all voted aye.

A motion to adjourn was made by Libby Baker and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 8:12 pm.

James G. Goshorn, President

Michelle Klemz, Secretary