

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
February 19, 2013

President Goshorn called the meeting to order at 7:00 p.m. and led the pledge of allegiance. He asked for a roll call. Commissioners present: Vicki Paddock, Gerry Crews, Libby Baker and Jim Goshorn. Commissioners absent: Michelle Klemz. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Lisa Sheppard, Supt. of Recreation; Michael Szpylman, Supt. of Business; Jennifer Gilbert, Marketing/PR Manager; Matthew Vanderkamp, Youth Athletics Supervisor, Linda Brogren, Volunteer Coordinator and Suzanne Gage, Administrative Assistant. Visitors: Chris Marzano, Stefan Rosuck, Jenny Runkel, Sabrina Hinkens, Sue McDougle, Kristi Murray, Scott Crowe and Pat Bodame.

A motion to accept the regular meeting minutes of January 15, 2013 was made by Gerry Crews and seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, Baker and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion to accept the executive meeting minutes of January 15, 2013 was made by Vicki Paddock and seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Paddock, Baker and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion to approve the vouchers list dated 2/13/13 in the amount of \$515,594.73 and the supplemental vouchers list dated 2/19/13 in the amount of \$196,877.42 was made by Libby Baker and seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Paddock, Baker and Goshorn. Nays: none. Absent: Klemz. Motion carried.

The financial and treasurer's reports were reviewed.

There were no visitor comments.

President Goshorn presented Community Service Awards to the individuals who were nominated this year by the Gurnee Park District. These awards are presented jointly with the Illinois Association of Park Districts and Illinois Park and Recreation Association. The Park District honors those employees, volunteers, elected officials and civic leaders who go above and beyond assisting the Park District.

Volunteer Coordinator Linda Brogren recognized recipient Stefan Rosuck. Stefan has volunteered for a number of years through our sports programs and has assisted with special events. He also served the community on the most recent Strategic Plan Advisory Committee. He is a good role model, often volunteering with his teenage children. She said he is always so enthusiastic and goes above and beyond when she asks for his help. Board President Goshorn thanked Mr. Rosuck for all he brings to us. He accepted a plaque and received the audience's applause.

Youth Athletic Supervisor Matthew Vanderkamp presented the community service award to Chris Marzano. Matthew stated that Chris is very deserving of this award for several reasons. He is an important component of the Athletics Department. He began as a student intern in May 2007 and in October that year he became youth athletics coordinator. He is involved in all aspects of the athletics department. Chris has a strong rapport with our volunteer coaches in the sports leagues. He also assists with special events and was part of the popular Toddler Olympics. He instructs the smart start program for very young children. Because of him, parents and children's first experiences here are positive ones. Matthew thanked him and said he is blessed and honored to have Chris as a teammate. President Goshorn congratulated Chris and presented him with a plaque. He received the audience's applause.

On behalf of the Board, President Goshorn recognized outgoing Supt. of Recreation Lisa Sheppard for her 15 years of dedicated service. He said that it would be impossible to sum up all of her accomplishments in a short time. He said if we just look around at the buildings as well as all of the programs, her legacy is all over the park district. He wished her much success as she moves on to her next role. He presented her with a service plaque and the gift of a dedicated tree. Lisa expressed her thanks.

Jeff Reinhard reviewed the Parks Department report. He noted that ice rinks have been operational since mid January. The hockey rink at Betty Russell Park is still the most used, followed by the recreational rink in that park. The shelter is kept open to the public during park hours. A rink was not created at Petersen Park this year.

Lisa Sheppard reviewed the Recreation Department report. She said it was a phenomenal month in the fitness center with many new members. It was a team effort with many tours given and followup calls made. She complimented fitness supervisor, Pat Bodame. She noted the success of the preschool music programs this past month and the Enchanted Evening events last weekend. Jessica Dadabo, aquatic coordinator, has resigned because of a move. It is a big loss to the department. The position will revert to full time because of Gages Lake pool. Lisa commented that she will remain on the Gurnee Days committee as a community member, and work on the Friday night event. She thanked the Board for their support and the opportunities she has had as her 15 year tenure ends. She gave credit to her fantastic teammates as well.

Mike Szpylman presented the Business Department report. He noted that on January 31 GPD started to accept the Discover card. Customers have been asking for this and Mike noted that it is already 11% of credit card business. There were no questions on the Investment strategy detailed in the business report. The board thanked the staff for the information presented.

Jennifer Gilbert reviewed the Marketing report. She noted that about \$20,000 in sponsorships has been secured. Most of last year's sponsors are returning and asking for additional opportunities. She has been meeting with each of the business individually. A sponsorship policy will be presented in the near future.

Susie Kuruvilla reviewed her report. The preliminary three-year capital projects plan was presented. Costs involved in acquiring and re-developing the Gurnee Grade School site have been added to fiscal year 13/14. The Director recommended removing a line item for a skate park at Hunt Club Neighborhood Park. There have not been requests for this from the residents. If it is requested, it can be recommended in the future. The capital projects plan will be approved in March.

The IAPD Legislative Conference will be held in Springfield April 30-May 1. Board members were invited to sign up to attend.

The Director noted that the Park District Annual Report will be coming out on February 28 as an insert to the spring brochure.

The February 11 WSRA board meeting packet was reviewed.

## ACTION ITEMS

A motion was made by Libby Baker to approve an easement to the Village of Gurnee at Viking Park as shown on the attached plat of easement. Motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, Baker and Goshorn. Nays: none. Absent: Klemz. Motion carried.

Scott Crowe summarized the good relationship that the Blue Devil Swim Club continues to have with the Park District. He introduced Jill Carlson, president of the Blue Devil Swim Club. Jill said they appreciate the affiliate agreement they have with the District and she noted some of the Club's recent accomplishments. She thanked Scott for all of his help.

A motion was made by Vicki Paddock to approve the affiliate agreement with the Blue Devil Swim Club as presented. Motion was seconded by Libby Baker. Roll call vote taken. Ayes: Crews, Paddock, Baker and Goshorn. Nays: none. Absent: Klemz. Motion carried.

Lisa Sheppard spoke on behalf of the proposed renewal of the affiliate agreement with Northern Illinois Hoopers Youth Basketball Club. They have more residents involved in the Club than in previous years. It is a small travel club but they meet the needs of competitive participants. Matthew Vanderkamp is the staff liaison.

A motion was made by Gerry Crews to approve the affiliate agreement with the Northern Illinois Hoopers Youth Basketball club as presented. Motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Paddock, Baker and Goshorn. Nays: none. Absent: Klemz. Motion carried.

In other business:

- The Director noted that there will be an event held for the Gurnee Grade School demolition. The tentative date is March 19 at 11 am.
- AT&T is requesting permission to place a cell tower in a park. It would be a flagpole with an antenna built into it. They have identified Vineyard Park as the proposed location. More details will be provided at the next meeting.

A motion was made by Vicki Paddock to enter executive session at 8:06 p.m. to discuss:

- Semi Annual Review of Executive Session Minutes (5ILCS 120/2 (c)(21)
- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5ILCS 120/2(c)(5)
- To consider information regarding appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel to determine its validity. 5ILCS 120/2(c)(1)

Motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Paddock, Baker and Goshorn. Nays: none. Absent: Klemz. Motion carried. Susie Kuruvilla and Suzanne Gage were authorized to attend the closed session.

A motion was made by Vicki Paddock to return to open session at 9:25 p.m. Motion seconded by Libby Baker. On voice vote, all voted aye.

A motion was made by Gerry Crews to release executive session minutes dated 7/17/12 and 2/15/11. Motion seconded by Libby Baker. On voice vote, all voted aye.

A motion to adjourn was made by Libby Baker and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 9:26 p.m.

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James G. Goshorn, President

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Michelle Klemz, Secretary