

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
October 16, 2012

Board Secretary Michelle Klemz called the meeting to order at 7:02 p.m. and led the pledge of allegiance. She asked for a roll call. Commissioners present: Vicki Paddock, Gerry Crews, Libby Baker (by telephone) and Michelle Klemz. Commissioners absent: Jim Goshorn. Also present: Jeff Reinhard, Supt. of Parks; Michael Szpylman, Supt. of Business; and Suzanne Gage, Administrative Assistant. Also participating by telephone: Susie Kuruvilla, Executive Director; Lisa Sheppard, Supt. of Recreation and Jennifer Gilbert, Marketing/PR Manager. There were no other visitors.

A motion was made by Michelle Klemz to allow Commissioner Baker to participate in the meeting by telephone because she is away on Park District business. Motion seconded by Vicki Paddock. On voice vote, all voted aye.

A motion was made by Gerry Crews to appoint Vicki Paddock as temporary chair of the meeting. On voice vote, all voted aye. Commissioner Paddock chaired the remainder of the meeting.

Commissioner Paddock opened a public hearing to get comment on the proposal to sell \$920,000 Limited Park Bonds. She stated that proceeds from the bonds would be used for various capital projects throughout the Park District. The bonds will also be used to pay off a portion of the debt on the Aquatic Center and the Hunt Club Park Community Center construction. She opened the floor for comment. No comments were received during the hearing.

A motion to adjourn the bond hearing at 7:05 pm was made by Michelle Klemz and seconded by Gerry Crews. On voice vote, all voted aye.

A motion to accept the regular meeting minutes of September 18, 2012 was made by Gerry Crews and seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Paddock, Baker and Klemz. Nays: none. Absent: Goshorn. Motion carried.

A motion to approve the vouchers list dated 10/10/12 in the amount of \$615,924.07 and the supplemental vouchers list dated 10/16/12 in the amount of \$21,868.05 was made by Michelle Klemz and seconded by Libby Baker. Roll call vote taken. Ayes: Crews, Paddock, Baker and Klemz. Nays: none. Absent: Goshorn. Motion carried.

The financial and treasurer's reports were reviewed. There were no questions or comments.

There were no visitor comments.

Jeff Reinhard reviewed the Parks Department report. On Monday, October 22, the contractor will install the new flooring in the fitness center. The weight machine area will re-open the following week. Fitness supervisor Pat Bodame has made plans for shifting the equipment. The track may need to close, depending on temporary space available for the equipment.

Christine Thompson Park renovation is moving along well. Concrete has been poured for the shelter base. The tot lot is complete and stone has been placed in preparation for the turf. The center sidewalk has been completed. This week they will start building the 5-12 year old playground. Turf will be completed last.

The Board reviewed the Recreation Department report. Lisa Sheppard noted that the Park District is starting intramurals at the high school once again this year. Based on student requests, they would like to do floor hockey. Staff is working with the high school to find space. Lisa also noted that soccer will finish this week.

Mike Szpylman presented the Business Department report. The fund balance policy presented this month will be voted on next month. Our attorney has completed his review of the Incode financial software contract and it has

been returned to Tyler Technology. The contract should be ready for signature shortly. Mike commented that the proposed tax levy remains the same as last year.

The Board reviewed the Marketing report. Jennifer Gilbert commented that staff is moving along on mobile web development. It will be running by mid-November.

The Director's report was reviewed. Susie Kuruvilla noted that the Fund Balance Policy will be voted on next month. She also noted that the quarterly WSRA Board meeting packet is informational, and included in the board packet since most of the funding comes from Gurnee Park District.

ACTION ITEMS

A motion was made by Michelle Klemz to approve the estimated tax levy amount of \$4,467,814 in the corporate and special purpose funds and \$923,806 in the bond and interest fund bringing the total estimated levy to \$5,391,620 and since the total increase is above 5%, to hold a truth-in-taxation hearing on November 20, 2012 at 6:45 p.m. at Viking Park Community Center. Motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Paddock, Baker and Klemz. Nays: none. Absent: Goshorn. Motion carried.

In other business, the Board discussed Community Service Award nominations. The Board did not have any nominations to offer. Staff will be making nominations however.

A motion to adjourn was made by Michelle Klemz and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 7:25 p.m.

James G. Goshorn, President

Michelle Klemz, Secretary