

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
May 20, 2020

President Goshorn called the regular meeting to order at 7:02 pm via Zoom video conferencing . The President led the Pledge of Allegiance and asked for roll call. Commissioners present: Vicki Paddock, Gerry Crews, Saundra Campbell and Jim Goshorn. Commissioners absent: Michelle Klemz. Also present: Susie Kuruvilla, Executive Director; Mike Wick, Director of Recreation; Jeff Reinhard, Director of Parks; Mike Szpylman, Director of Business Services; Jennifer Gilbert, Director of Marketing and Community Relations, Kraig Owens, Construction and Risk Management Supervisor, and Melissa Greenthal, Operations Analyst.

A motion was made by Vicki Paddock to approve the minutes of the regular meeting of April 21, 2020. The motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Campbell, Paddock, and Goshorn. Nays: none. Absent. Klemz. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$727,011.10 presented on May 19, 2020, was made by Gerry Crews and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Campbell, Paddock, Crews, and Goshorn. Nays: none. Absent. Klemz. Motion carried.

The financial report and treasurer's report were reviewed.

The public was given the option to call in to the zoom line or email their comments to the Executive Director prior to the virtual meeting. There were no prior comments or public on the zoom call.

Department Directors reviewed their written reports with the Board.

Director of Parks Jeff Reinhard reviewed the parks report. The parks team is mowing, deep cleaning, painting and making repairs to all the buildings. FitNation is being deep cleaned and several repairs and updates are being made throughout the facility.

Director of Recreation Mike Wick reviewed the recreation report. 89 individuals are registered for virtual dance which will utilize Zoom for classes. Preschool graduation ceremony was a drive through ceremony hosted on May 19th and was very successful.

Director Mike Szpylman reviewed the Business Services report.

Director Jennifer Gilbert reviewed the Marketing and Community Relations report. Commissioner Crews commented on the activity at the pickleball courts. Director Gilbert indicated the Gurnee Park District rules and signs have been shared with many organizations and are receiving a lot of positive feedback.

Executive Director Susie Kuruvilla reviewed her report. She mentioned that we are waiting for final word from the governor regarding Illinois' move to Phase 3 and what it will mean for our programs and facilities. Summer Club is being offered at a 10% capacity of what Summer Camp typically does this year to comply with social distancing. The new Preliminary FY 20/21 Budget will be presented at the June board meeting. The 20/21 Annual Goals are on hold with some of the FY 19/20 goals moving forward into the next fiscal year.

ACTION ITEMS

A motion was made by Vicki Paddock to approve the annual Gurnee Park District fiscal calendar for fiscal year 2020/2021 and was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Paddock, Campbell, and Goshorn. Nays: none. Absent. Klemz. Motion passed.

Commissioner Michelle Klemz joined the Zoom meeting at 7:39 pm.

A motion was made by Gerry Crews to approve ordinance #20/21-1 annexing property located at 35374 Juniper St, Gurnee into the Gurnee Park District and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Klemz, Crews, Paddock, Campbell, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Gerry Crews to approve ordinance #20/21-2 annexing property located at 35373 Spruce St, Gurnee into the Gurnee Park District and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Paddock, Klemz, Crews, Campbell, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Vicki Paddock to approve ordinance #20/21-3 annexing property located at 16962 and 16944 Washington Street, Gurnee into the Gurnee Park District and was seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Campbell, Crews, Paddock, and Goshorn. Nays: none. Absent. None. Motion passed.

A motion was made by Michelle Klemz to approve the temporary easement request from the Village of Gurnee for the southeast corner of Viking Park for the installation of a 150' water main and was seconded by Vicki Paddock. Roll call vote taken. Ayes: Crews, Campbell, Paddock, Klemz, and Goshorn. Nays: none. Absent. None. Motion passed.

Election of officers was conducted:

A motion was made by Vicki Paddock to elect Jim Goshorn as President for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Paddock, Klemz, Campbell, Crews, and Goshorn. Nays: none. Absent: None. Motion passed and Jim Goshorn was elected as President.

A motion was made by Michelle Klemz to elect Vicki Paddock as vice president for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Klemz, Paddock, Crews, Campbell, and Goshorn. Nays: none. Absent: None. Motion passed and Vicki Paddock was elected as Vice President.

A motion was made by Vicki Paddock to elect Sandra Campbell as secretary for a one-year term. No further nominations were offered. Roll call vote taken. Ayes: Crews, Paddock, Campbell, Klemz, and Goshorn. Nays: none. Absent: None. Motion passed and Sandra Campbell was elected Board Secretary.

A motion to appoint Mike Szpylman as treasurer was made by Michelle Klemz and seconded by Gerry Crews. Roll call vote taken. Ayes: Klemz, Campbell, Paddock, Crews, and Goshorn. Nays: none. Absent: None. Motion passed.

A motion to appoint Ancel, Glink, Diamond, Bush, DiCianni & Krafthefer P.C. as Park District attorneys were made by Gerry Crews and seconded by Vicki Paddock. Roll call vote taken. Ayes: Campbell, Paddock, Klemz, Crews, and Goshorn. Nays: none. Absent: None. Motion passed.

A motion was made by Vicki Paddock to approve the annual Park Board meeting schedule as presented. Motion was seconded by Michelle Klemz. Roll call vote taken. Ayes: Paddock, Klemz, Crews, Campbell, and Goshorn. Nays: none. Absent: None. Motion passed.

OTHER BUSINESS

Contruction on Athletico inside FitNation will begin May 21, 2020.

The 2020 NRPA Agency Performance Review is now available. Gurnee Park District provides data through NRPA's Park Metrics website. President Goshorn requested to review the data at the next meeting for comparison to Gurnee Park District.

A motion to adjourn was made by Vick Paddock and seconded by Michelle Klemz. Roll call vote taken. Ayes: Klemz, Campbell, Paddock, Crews, and Goshorn. Nays: none. Absent. None. Motion carried. The meeting adjourned at 7:57 pm.

James G. Goshorn, President

Sandra Campbell, Secretary