

Regular Meeting Minutes of the
Gurnee Park District Board of Commissioners
June 21, 2016

President Goshorn called the regular meeting to order at 7:00 pm. He asked for a roll call. Commissioners present: Vicki Paddock, Libby Baker, Gerry Crews and Jim Goshorn. Commissioners absent: Michelle Klemz. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Director of Parks and Planning; Mike Szyplman, Director of Business Services; Scott Crowe, Director of Recreation; Jennifer Gilbert, Director of Marketing and Community Relations; Recreation interns Jasmine Phillips and Brandon Magnini and Suzanne Gage, Administrative Assistant. There were no visitors at the meeting.

A motion was made by Gerry Crews to approve the minutes of the budget and appropriation hearing of May 17, 2016. The motion was seconded by Libby Baker. Roll call vote taken. Ayes: Baker, Crews, Paddock and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion was made by Vicki Paddock to approve the minutes of the regular meeting of May 17, 2016. The motion was seconded by Libby Baker. Roll call vote taken. Ayes: Baker, Crews, Paddock and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion was made by Gerry Crews to approve the minutes of the executive meeting on May 17, 2016. The motion was seconded by Vicki Paddock. Roll call vote taken. Ayes: Baker, Crews, Paddock and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion was made by Libby Baker to approve the minutes of the special meeting of May 18, 2016. The motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Baker, Crews, Paddock and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,411,027.43 presented on June 21, 2016 was made by Gerry Crews and seconded by Libby Baker. Roll call vote taken. Ayes: Baker, Crews, Paddock and Goshorn. Nays: none. Absent: Klemz. Motion carried.

The financial report and treasurer's report were reviewed. There were no questions or comments.

The President opened the floor to visitors however there were no visitors.

Department directors reviewed their written reports with the Board.

Director of Parks and Planning Jeff Reinhard noted that Parks staff has repaired the concrete for Churchill Hunt Skate Park. They will reinstall the fence and the equipment. The team has done a great job with the project. Color coating is ongoing for various Parks basketball courts and tennis courts. Lines are also being drawn for pickle ball at several parks. There will be portable nets available.

Director of Recreation Scott Crowe introduced the recreation summer interns. Brandon Magnini is a senior at the University of Iowa and a former GPD camp counselor. He is interested in youth programming, youth sports or special events. Jasmine Phillips graduated from Indiana State University in May. She is interested in special events or youth programming. The Board welcomed them and Susie said they are doing a great job.

Scott noted that pool operations are going well and camp has started. The dance recital entertained about 1500 guests at three shows and all went smoothly. The IPRA Distinguished Accreditation process is underway and another meeting is scheduled for July 6 with our mentor.

He also noted that there was 100% satisfaction for both the preschool and CARE programs, which is quite an amazing statistic for year-long programs. Commissioner Baker was interested in knowing about our preschool teachers and how long they have been at GPD.

Director of Business Services Mike Szpylman said that the pool is doing well. Last year the month of June daily sales of admissions and concessions were \$31,000. To date we have already made \$37,000 in June.

He was thrilled with the customer service program that staff presented and the comments that came back from the staff.

He noted that the audit is in process. The board acknowledged the letter from the auditor who was highly complementary to our staff.

Director of Marketing and Community Relations Jennifer Gilbert noted that the staff has been busy communicating and promoting summer events. Liz Gnippe is doing a great job putting out press releases, gaining ground in sponsorships and cross promotion of our programs. The marketing team is still working on web development. GO Gurnee is going well and continues to grow. The committee will meet with the Wellness committee next week.

The Executive Director reviewed her report.

The Strategic Plan process is moving along. Individual board members will interview community leaders to get their insight. Two community meetings are planned and invitations went out to the GPD customer base. The meetings are scheduled for Thursday, July 14 from 6:30 – 8:30 pm and Saturday, July 16 from 9:00 -11:00 am. The format will be small groups. It is posted on Facebook, the Village newsletter and a press release was sent out. The Board President will attend the community meetings. Once this information gathered, a decision can be made regarding need for a community survey.

The Board set Monday, July 25 at 6 pm for a Parks tour.

ACTION ITEMS

Prior to the motion, the Board President noted that members should of course, vote their conscience on the Ordinance being presented. A motion was made by Vicki Paddock to approve Ordinance #16/17-2 adopting the prevailing wages to be paid to laborers, mechanics and other workers performing construction of public works for the Gurnee Park District. Motion seconded by Libby Baker.

Commissioner Crews spoke to his opposition to the Prevailing Wage Act. He cited the Davis-Bacon Act of 1931. He believes it is time to move on from the 85 year old law. He understands the reason for prevailing wage but it should be brought up again. Roll call vote taken. Ayes: Paddock, Goshorn, and Baker. Nays: Crews. Absent: Klemz. Motion carried.

A motion was made by Gerry Crews to accept the proposal for River Trail School playground equipment purchase from Playpower LT Farmington Inc., Prospect Heights, IL for \$101,065.10. Motion seconded by Vicki Paddock. GPD will recover half the cost from the school district. Roll call vote taken. Ayes: Baker, Crews, Paddock and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion was made by Vicki Paddock to accept the lowest responsible bid from E. Hoffman, Inc., Lombard, IL, for the installation of playground equipment at River Trail School at a cost of \$60,320 as presented. Motion seconded by Libby Baker. Jeff described the cost savings that were realized with the second bid process. The school district will provide some labor assistance. It is planned for completion

before school begins, if possible. Roll call vote taken. Ayes: Baker, Crews, Paddock and Goshorn. Nays: none. Absent: Klemz. Motion carried.

A motion was made by Gerry Crews to approve the job description for the Executive Director as presented. Motion seconded by Vicki Paddock. Roll call vote taken. Ayes: Baker, Crews, Paddock and Goshorn. Nays: none. Absent: Klemz. Motion carried.

OTHER BUSINESS

Commissioner Crews asked for information on the Plaza under construction for former Mayor Welton. Staff noted that GPD has an agreement with the Village to maintain it once completed. The District will not cut the grass while it is an active construction site unless asked.

The Director invited the board members to attend the NRPA Congress in St. Louis October 5-8.

A motion to adjourn was made by Libby Baker and seconded by Gerry Crews. On voice vote, all voted aye. The meeting adjourned at 7:48 pm.

James G. Goshorn, President

Michelle Klemz, Secretary