

Regular Meeting Minutes of the  
Gurnee Park District Board of Commissioners  
July 16, 2013

President Jim Goshorn called the meeting to order at 7:00 p.m. and led the pledge of allegiance. He asked for a roll call. Commissioners present: Gerry Crews, Libby Baker, Michelle Klemz and Jim Goshorn. Commissioners absent: Vicki Paddock. Also present: Susie Kuruvilla, Executive Director; Jeff Reinhard, Supt. of Parks; Michael Szpylman, Supt. of Business; Scott Crowe, Supt. of Recreation; Jennifer Gilbert, Marketing/PR Manager and Suzanne Gage, Administrative Assistant. There were no other visitors.

A public hearing was held concerning the intent of the Board to sell \$10,500,000 General Obligation Park Bonds (alternate revenue source) for the purpose of acquiring land and improvements currently known as "Gold's Gym" and altering, repairing, improving and equipping the same for use as a recreation and fitness center. The President opened the floor for comments. There were no comments from the audience. Commissioner Crews commented that he supports the proposal to issue the bonds in order to acquire the property, maintain and renovate the purchase known as "Nations project". Motion to adjourn the hearing at 7:02 pm was made by Libby Baker and seconded by Michelle Klemz.

A motion was made by Michelle Klemz to accept the minutes of the special meeting on June 11, 2013, the regular meeting minutes of June 18, 2013 and the executive meeting minutes of June 18, 2013. The motion was seconded by Libby Baker. Roll call vote taken. Ayes: Crews, Klemz, Baker and Goshorn. Nays: none. Absent: Paddock. Motion carried.

A motion to approve the total bills, payouts and payroll in the amount of \$1,029,921.56 presented on July 16, 2013 was made by Gerry Crews and seconded by Michelle Klemz. Roll call vote taken. Ayes: Crews, Klemz, Baker and Goshorn. Nays: none. Absent: Paddock. Motion carried.

The financial report and treasurer's report were reviewed. Commissioner Crews said it was disconcerting that the district is limited as to which vehicles it can invest in and is therefore limited to receiving one half percent interest. However, we are adhering to our investment policy as is necessary. He is in favor of getting the most we can under safe conditions. The Director noted that the District is investigating the idea of purchasing the District's own annual rollover bonds as long as cash flow is available, something that some Districts have started recently.

There were no visitor comments.

Jeff Reinhard reviewed the Parks Department report. Staff has been injecting trees to protect from emerald ash borer. They have a new insecticide to treat ash trees for emerald ash borer and other insects as well. They have had success with treatment. New plantings have been completed at Christine Thompson Park to screen from the commercial area to the east. The Village of Gurnee will be improving handicapped access from the roadway into the park. The entire park is handicapped accessible. The PDRMA risk management review is occurring. The audit structure has changed since the last review.

Scott Crowe discussed the Recreation Department report. He noted that the Hunt Club Park Community Center is busy this summer. The first concert of the summer attracted 1600-2000 attendees. Camps are going well and now that the weather has heated up, daily attendance has increased at the pool. Scott introduced Aaron Glickson, the new aquatics coordinator and Tim Beckmann, the new aquatics manager. Tim spoke about the latest Ellis aquatic audit and the latest recipient of the Golden Guard award, Erin Siekmann. Only nine staff members have received this over the years. Internationally, only about 100 people receive this award each year. Erin Siekmann was praised and Tim stated that she received this for scanning, which is 99% of the job and a difficult skill to teach someone. He noted that a plaque will be installed at the aquatic center in order to honor those individuals who have received the Golden Guard award. Tim said he appreciated Erin's hard work and the energy she brings to her position.

Mike Szpylman presented the Business Department report. The audit went well and the document has been sent to the printer. Mike answered questions about the audit firm Lauterbach & Amen. The Director noted that the

partners are extremely knowledgeable in governmental accounting and a very reputable firm. Mike also reviewed progress on providing wireless service at the aquatic center. The community centers should have wi-fi by the fall.

Jennifer Gilbert reviewed the Marketing/Public Relations report. Staff talked with new supervisors this month on best practices in communications and public relations. Staff is promoting and marketing summer events and target marketing the Rec Mobile program– emailing those in that park area that are already our customers. Over 50% are opening these emails, which is excellent. Rec mobile will be collaborating with other community events next year such as bookmobile visits. Jennifer is also investigating the use of Nixle as the one source to go to for all local agencies' important information.

Susie Kuruvilla discussed the Director's Report. She reminded the board members about the Park tour on July 23 at 6 p.m. She also noted that Gurnee Days occurs August 8-11. There will be shuttle buses from Gurnee Grade School, the High School and library parking lots.

## ACTION ITEMS

A motion was made by Michelle Klemz to approve the fund transfer of \$100,000 from the Corporate fund and \$350,000 from the Recreation fund to the Capital Replacement/Development Fund. Motion seconded by Libby Baker. Roll call vote taken. Ayes: Crews, Klemz, Baker and Goshorn. Nays: none. Absent: Paddock. Motion carried.

A motion was made by Libby Baker to approve the Resolution of Authorization for Ravinia Park OSLAD Grant Application. Motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Klemz, Baker and Goshorn. Nays: none. Absent: Paddock. Motion carried.

A motion was made by Gerry Crews to approve Amendment #1 to the Intergovernmental Agreement between Lake County Stormwater Management Commission, Gurnee Grade School District 56 and Gurnee Park District for the acquisition and development of Gurnee Grade School site, as presented. Motion was seconded by Libby Baker. 50% of the first \$400,000 will be paid by District 56. It was clarified that if the total cost of the project exceeds \$400,000, the Park District will pay the remainder. Roll call vote taken. Ayes: Crews, Klemz, Baker and Goshorn. Nays: none. Absent: Paddock. Motion carried.

A motion was made by Gerry Crews to approve the affiliate agreement with Warren United Soccer as presented. Motion seconded by Michelle Klemz. No changes have been made, Scott stated. There has been a changeover in leadership but the relationship remains good. 51% of their members must be Gurnee Park District residents and they currently have 47% non-residents. Roll call vote taken. Ayes: Crews, Klemz, Baker and Goshorn. Nays: none. Absent: Paddock. Motion carried.

A motion was made by Michelle Klemz to enter executive session at 7:48 p.m. to discuss:

- The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired 5ILCS 120/2(c)(5)

Motion was seconded by Gerry Crews. Roll call vote taken. Ayes: Crews, Klemz, Baker and Goshorn. Nays: none. Absent: Paddock. Motion carried. Susie Kuruvilla and Suzanne Gage were authorized to attend the closed session.

A motion was made by Michelle Klemz to return to open session at 8:11 p.m. Motion seconded by Gerry Crews. On voice vote, all voted aye.

The Director noted:

- Employer penalties under PPACA have been delayed until January 1, 2015. This will give the District more time for re-structuring with the acquisition of the new building. All GPD procedures that have been instituted to prepare for the new law will remain unchanged.
- The IAPD Awards Gala will take place Friday, September 27. The Director encouraged board members to attend. Two commissioners are reaching milestones this year. Vicki Paddock completes 20 years of

service and Libby Baker completes 10 years of service. There was discussion on nominations for IAPD awards. Commissioner Klemz suggested that the aquatics team be recognized for their outstanding work. The Director made note of this idea.

A motion to adjourn was made by Gerry Crews and seconded by Libby Baker. On voice vote, all voted aye. The meeting adjourned at 8:20 p.m.

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James G. Goshorn, President

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Michelle Klemz, Secretary